

| 1. JENIS KEHILANGAN TYPE OF KEY LOST | | | |
|---|------|--|------------------|
| | ROOM | | LOCKER |
| | | | ACCESS CARD |
| 2. MAKLUMAT PEMOHON APPLICANT'S PARTICULARS | | | |
| Nama Pemohon <i>Name of Applicant</i> | | | |
| Jantina <i>Gender</i> | | | |
| No. Matrik <i>Matric No.</i> | | | |
| Fakulti <i>Faculty</i> | | | |
| No. Tel. Bimbit <i>Handphone No.</i> | | | |
| Alamat Emel <i>Email Address</i> | | | |
| 3. MAKLUMAT RUANG KERJA WORKSPACE DETAILS | | | |
| <i>Current Block</i> | | G08 | <i>New Block</i> |
| | | G07 | |
| | | P263 | |
| | | C09 | |
| <i>Current Room No.</i> | | <i>New Room No.</i> | |
| <i>Current Locker No.</i> | | <i>New Locker No.</i> | |
| <i>Current Access Card No.</i> | | <i>New Access Card No.</i> | |
| 4. Reasons | | | |
| <p><i>Note: A charge will be levied for any missing key.</i></p> | | | |
| 5. PERSETUJUAN AGREEMENT | | | |
| <p>.....</p> <p>Tandatangan Pemohon <i>Applicant's Signature</i></p> | | <p>.....</p> <p>Tandatangan Staf SPS <i>SPS Staff Signature</i></p> | |
| Tarikh <i>Date</i> | | Tarikh <i>Date</i> | |

Kindly submit this form to Program Development & Customer Relation Division, School of Graduate Studies, UTM
 Johor Bahru