

# PLAYBOOK

## SEM II 2019/2020

### ACADEMIC RULES & REGULATIONS



**WE SCORED  
THE HIGHEST!**

UTM Scored the highest in Malaysia 2020 **THE World University Rankings by Subject**

**Education** | Ranked 101 – 125

**Business & Economics** | Ranked 126 – 150

**Arts & Humanities** | Ranked 201 – 250





**UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA



# *Congratulations*

Universiti Teknologi Malaysia



**Well done UTM staff and students!**



[www.utm.my](http://www.utm.my)



# Congratulations WORLD'S TOP 500



## Top 10 Malaysian universities in QS World University Rankings 2020

Institution	2020 rank	2019 rank
Universiti Malaya (UM)	70	87
Universiti Putra Malaysia (UPM)	159	202
Universiti Kebangsaan Malaysia (UKM)	160	184
Universiti Sains Malaysia (USM)	165	207
Universiti Teknologi Malaysia (UTM)	217	228
UCSI University	442	481
Universiti Teknologi Petronas (UTP)	482	521-530
Taylor's University	511-520	601-650
Management and Science University	541-550	Not ranked
Universiti Utara Malaysia (UUM)	591-600	601-650

Source: QS Quacquarelli Symonds 2004-2018 [www.TopUniversities.com](http://www.TopUniversities.com)





# Synergy 4.0 : A New Synergy Horizon

Faculty of Engineering

Faculty of Social Sciences and Humanities

Faculty of Built Environment and Surveying

Faculty of Science

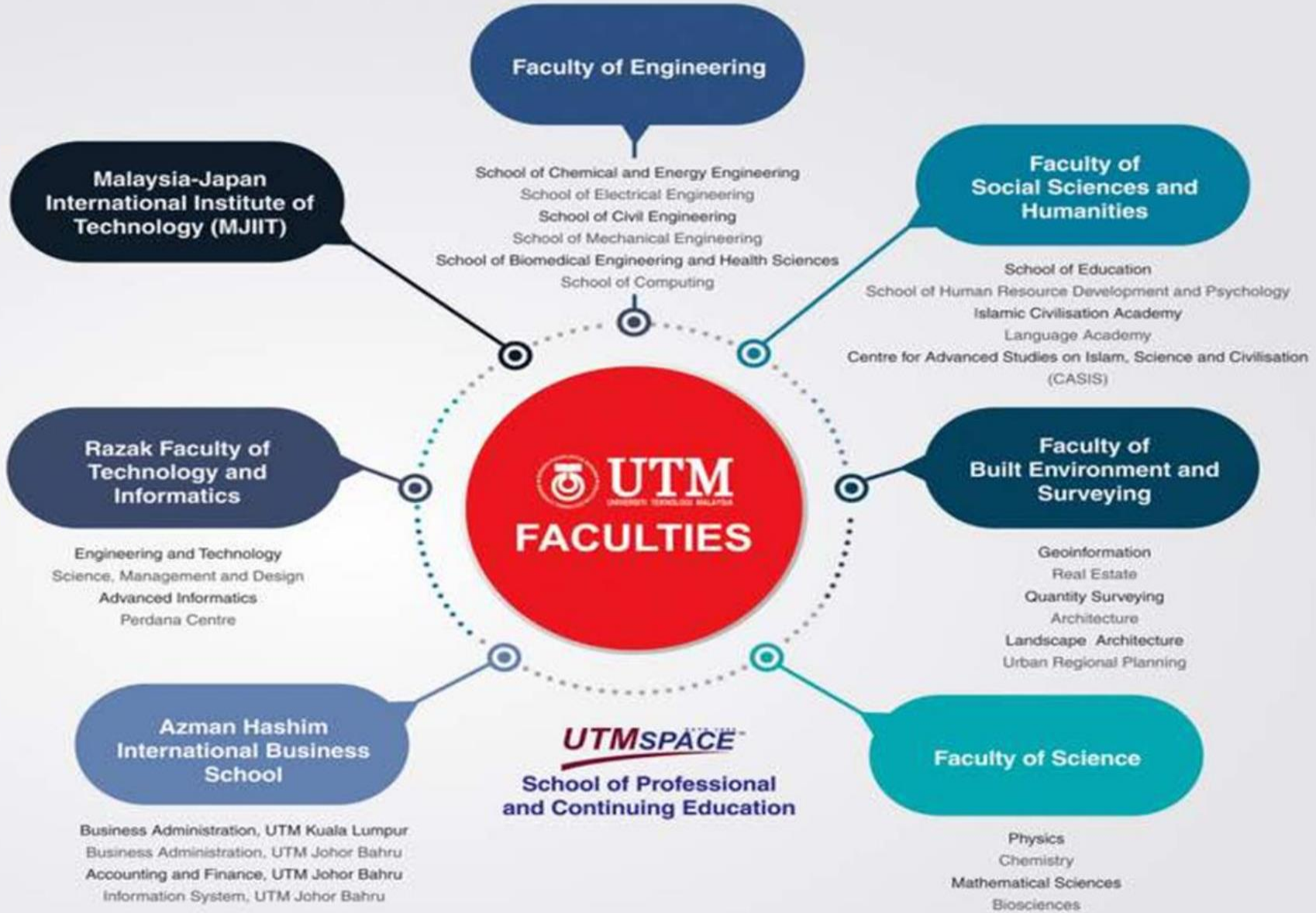
Azman Hashim International Business School

Razak Faculty of Technology and Informatics

Malaysia-Japan International Institute of Technology (MJIT)

by faculty with the most (top) to  
academic staff (bottom)

preneurial • global





# AGENDA



OUR SYSTEMS



Find out what you could study at UTM



YOUR RESPONSIBILITIES AS POST GRADUATE STUDENTS



Together we create a campus that is dynamic, inclusive and diverse.



ACADEMIC RULES & REGULATIONS



Why Choose UTM?  
Discover a wide range of courses and study programmes offered by UTM.



Sayangi Malaysiaku

#sayangiMalaysiaku  
#kibarkanjalurgemilang  
#bulankemerdekaan  
#UTMmyHome



SCHOLARSHIP



# WHERE IS SEKOLAH PENGAJIAN SISWAZAH (SPS)?

**SCHOOL OF GRADUATE STUDIES (SPS)**  
F54, UTM JOHOR BAHRU  
Tel : 07- 5537893  
Fax: 07- 5537592  
Email: [graduate@utm.my](mailto:graduate@utm.my)



**SCHOOL OF GRADUATE STUDIES (SPS Kuala Lumpur)**  
Level 8, Menara Razak  
UTM Kuala Lumpur  
Tel: 03 21805188  
Fax: 03-21805188





# UTM POSTGRADUATE ATTRIBUTES

## 6 PG Attributes

- SCHOLARSHIP OF KNOWLEDGE
- COMMUNICATION
- LEADERSHIP AND TEAMWORK
- RESEARCH SKILL
- LIFELONG LEARNING
- ETHICS & INTEGRITY



Scholarship  
of Knowledge



Leadership  
&  
Team Work



Research  
Skill



Communication

Life Long Learning



Why Choose UTM?

Discover a wide range of courses and study programs offered by UTM.





# LISTING OF SYSTEMS FOR POSTGRADUATE PROGRAM



# SYSTEM UNDER SPS

## - GRADUATE STUDIES MANAGEMENT SYSTEM (GSMS)

The screenshot displays the GSMS website interface. At the top, there are navigation links: "GSMS Home | SPS Home | UTM Home | Contact Us". The UTM logo (Universiti Teknologi Malaysia) is on the left, and the GSMS logo (Graduate Studies Management System) is on the right. Below the GSMS logo, it says "innovative • entrepreneurial • global". The main content area is divided into a "LATEST NEWS" section on the left and an "Online Application for Admission" section on the right. The "LATEST NEWS" section contains a news item titled "[ 2 / 2 ] Aduan atau cadangan berkaitan Hal Ehwal Akademik" with a brief description and a link to "http://aduan.utm.my". The "Online Application for Admission" section has tabs for "Staff UTM", "Staff Non-UTM", and "Student UTM". Below the "Staff UTM" tab, there is a login form with fields for "Username" and "Password", a "Forgot your username & password?" link, a "Click here to recover" link, and a "Login" button. At the bottom of the page, there is a copyright notice, a disclaimer, and contact information for the HelpDesk and Research Unit.

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Disclaimer: This website has been updated to the best of our knowledge to be accurate. However, Universiti Teknologi Malaysia shall not be liable for any loss or damage caused by the usage of any information obtained from this web site.

Since 18/02/2014 03123411

System Ready  
Browser supported  
Google Chrome | Mozilla Firefox

HelpDesk : +607-5537816 / +607-5537769 / +607-5537595 (Scholarship Unit)  
HelpDesk : +607-5537896 / +607-5537599 (Research Unit)  
Email : [enquiry-gsms@utm.my](mailto:enquiry-gsms@utm.my) , Email ACID: [acid@utm.my](mailto:acid@utm.my)

## WHAT IS IN THE SYSTEM?

Offer Letter

First Assessment

Progress Report

Log Book

Subject  
Registration

Notice of  
Submission

Result  
Examination

Key in Marks  
(for Mix Mode &  
Coursework)

Zamalah/  
International  
Doctoral (Fund)

# GRADUATE SCHOOL SUPPORTSYSTEM



Graduate Studies Management System (GSMS)

<http://spsapp3.utm.my:8080/gsmv4/index.jsp>

Student	Lecturer/Supervisor	Deputy Dean	IT Manager
Username: ACIDID Password: IC/ISID No.	Username: Staff Number Password: Staff Number	Username: Code TD Password: Staff Number	Username: Manager Code Password: Staff Number



Graduate Award Management System (GAMS)

<http://pgs.utm.my/gams>

Student	Supervisor	Faculty
Username: Matric No. Password: IC No.	Username: Staff No. Password: Staff Password	Username: Faculty Code Password: Password Faculty



# PROGRESS REPORT SYSTEM

- Progress report **MUST BE SUBMITTED EVERY SEMESTER** by *ONLINE*.
- Go to <http://spsapp3.utm.my:8080/gsmv4/index.jsp>

UTM UNIVERSITI TEKNOLOGI MALAYSIA RESEARCH UNIVERSITY

GSMS GRADUATE STUDIES MANAGEMENT SYSTEM innovative • entrepreneurial • global

GSMS Home | SPS Home | UTM Home | Contact Us

**LATEST NEWS**

**Application to Taught Course Programme**

Application to taught course and mixed mode programme for Semester 1-2012/2013 (September 2012 Intake) is already closed last 31st May. Application period for next intake (Semester II-2012/2013/February 2013 Intake) will be opened in September-October 2012. Application made outside application period will be processed for the nearest possible semester (eg: application made in June 2012 will be processed for February 2013 intake).  
Dikemaski

Staff UTM Staff Non-UTM Student UTM

For Student Only

Login

UTM UNIVERSITI TEKNOLOGI MALAYSIA RESEARCH UNIVERSITY

GSMS GRADUATE STUDIES MANAGEMENT SYSTEM innovative • entrepreneurial • global

GSMS Home | SPS Home | UTM Home | Contact Us

**IMPORTANT ANNOUNCE!**

All outstanding fees/charges should cause your final examination Convocation Ceremony on October 2012.  
Dikemaskini pada: 02-08-2012 07:11

**Login ACID**

Username :  Forgot your username & password?

Password :  [Click here to recover](#)

Faculty :

Login Close

UTM SPS SCHOOL OF GRADUATE STUDIES

UTM UNIVERSITI TEKNOLOGI MALAYSIA GSMS GRADUATE STUDIES MANAGEMENT SYSTEM

880816045024 | 10.62.79.227 | 29-Aug-2012 13:19

Home Logout

Personal Particulars Status Account Financial Research Useful Links Online Form

**Personal Particulars**

Matric No.	[REDACTED]	IC/Passport No.	[REDACTED]
Full Name	[REDACTED]		
Programme	MABB3AJA - MASTER OF ENGINEERING (MATERIAL)	Semester/Month	CURRENT : 2 NORM : 3 MAX : 6 (0 YEARS 9 MONTHS)
Faculty	FACULTY OF CIVIL ENGINEERING	Type of Registration	FULL TIME
E-mail **	[REDACTED]	Date of Birth	16 AUG 1988 (34 YEARS 9 MONTHS)
Correspondence Address **	[REDACTED]	Mailing Address **	[REDACTED]
Admission Date	[REDACTED]	Contact No **	[REDACTED]
Title of Thesis **	[REDACTED]		
Main Supervisor **	[REDACTED]		
Co-supervisor(s)	[REDACTED]		
External supervisor(s)	[REDACTED]		
Exam Results	-- Please Select --		

**please check the information such as (1) address, (2) email address, (3) phone number, (4) Research Title and (5) Supervisors to make sure it is correct. for any changes, please fill in the form again and send to SPS for update.**

Fax No : 07-5537800  
Email : graduate@utm.my

\*\* Regarding this matter you may correct your information as below:

- (1) Address - we have form for [change of address](#) but you also can do it online at <http://pendaftaran.utm.my/spa> and go to update personal data (address)
- (2) Email address - as a student you have to use your student mail (Example: adam@live.utm.my). Any notification will sent to this email.

Cont..

# SCHOLARSHIP OFFER LETTER SYSTEM

The screenshot shows the login interface of the Scholarship Offer Letter system. At the top left is the UTM logo and 'School of Graduate Studies'. At the top right is the GSMS logo with the tagline 'GRADUATE STUDIES MANAGEMENT SYSTEM' and 'Innovative • entrepreneurial • global'. The main heading is 'Scholarship Offer Letter'. Below this is a red 'LOGIN' button. Underneath is a form titled 'Account Information' with a 'User ID:' label and an input field. A 'Login' button is positioned below the input field. Below the form, there are two instructions: '\*\*For Local Student, please login by using IC as User ID.' and '\*\*For International Student, please login by using ISID ID / Passport as User ID.S'. At the bottom, there is a copyright notice: '© 2017 Universiti Teknologi Malaysia - All Right Reserved. 00458278'.

This screenshot shows the same Scholarship Offer Letter system interface but with a PDF document displayed. The top navigation bar includes a home icon and a 'Sign Out' button. Below the navigation bar is a PDF viewer interface showing page 1 of 2. The PDF content includes the UTM logo and 'School of Graduate Studies' at the top left. On the right side of the PDF, the following address is listed: 'School of Graduate Studies, Universiti Teknologi Malaysia, 81310 UTM Johor Bahru, Johor Darul Ta'zim, Malaysia'. Below the address, contact information is provided: 'Tel: +(6)07-553 7790 / 3 7622 Fax: +(6)07-553 7800/ 37592 http://www.sps.utm.my Email: graduate@utm.my'. The date '21 November 2017' is shown on the right. At the bottom left, the document ID 'UTM.J.10.01/13.14/1/128 ( 201610M10028 )' and the recipient's name and affiliation are listed: 'ADEBAYO DAVID OBAFEMI, FACULTY OF EDUCATION, UTM JOHOR BAHRU'.



# GRADUATE AWARD MANAGEMENT SYSTEM (GAMS)





School of Graduate Studies

## Graduate Award Management System



GRADUATE STUDIES MANAGEMENT SYSTEM  
innovative • entrepreneurial • global

Home | **1 PUBLICATION** > 2 RECOGNITION > 3 ACTIVITY > 4 PERSONALITY > 5 CONFIRMATION [Sign out](#)

### Summary

Publication : 7  
Recognition : 5  
Activity : 6

### Student Information

Hamed Gholami  
PKM143011  
FKM

### Publications

1. State-of-the-art Green HRM System: sustainability in the sports center in Malaysia using a multi-methods approach and opportunities for future research	WOS	Journal of Cleaner Production	<a href="#">Accept</a>
2. A CRM strategic leadership towards sustainable development in student relationship management: SD in higher education	WOS	Procedia Manufacturing	<a href="#">Accept</a>
3. Shared knowledge mediated correlation between cultural excellence and organisational performance	WOS	Total Quality Management & Business Excellence	<a href="#">Accept</a>
4. Relationship among culture of excellence, organisational performance and knowledge sharing: proposed conceptual framework	SCOPUS/ ERA	International Journal of Productivity and Quality Management	<a href="#">Accept</a>
5. 2nd International Materials, Industrial & Manufacturing Engineering Conference (MIMEC2015)	Conference		<a href="#">Accept</a>
6. 4th International Conference on Advanced Manufacturing Technology (ICAMT2015)	Conference		<a href="#">Accept</a>
7. Global Cleaner Production and Sustainable Consumption Conference 2015	Conference		<a href="#">Accept</a>

# PORTAL MyUTM (<https://my.utm.my>) Under UTM

Dashboard Postgraduate Student  
NURFAHIN BINTI BURHANUDDIN

**Student Info**  
 Master Of Philosophy  
 Chemical And Energy Engineering  
 Matric No.:  
 Semester/Norm: 2 / 8  
 SV: Dr. Umi Aisah BT Asli  
 Type of Study: Research (Full Time)  
 E-mail:  
 Phone: 0132927341

**Achievement**  
 MM Result: 1  
 0 Publication  
 0 Award

**Outstanding Balance of**  
 RM 2,904.00

No.	Activity Name	Organizer	Level	Date	Category	Status
1	PROGRAM RAKAN MENGAJI SETP	J060000	UTM	28 Dec 2016	Internal UTM	Submitted

**Services**  
 Academic Calendar, Event Activities, Staff Directory, Email, UTM Library, Bursary, UTM Experts, Help & Support, Ask Us

**Quick Links**  
 Hostel, ITS, Financial Assistance, Award, Registration Slip, C&Q, E-Learning, EPPP, EPortfolio

**Calendar**  
 October: Semester I, Semester I  
 02 November: \*Senate Meeting  
 06 November: Lectures Semester I (Second Half)  
 07 December: \*Senate Meeting  
 16 December: Revision Period Semester I  
 26 December: Final Examination for Semester I  
 04 January: \*Senate Meeting

UTM ONE STOP STUDENT SERVICES

**MAIN MENU**  
 My Profile, Activity List, Course Registration, UTM Software Centre, E-Learning, Students Evaluation of Teaching, E-Portfolio, Hostel, Vehicle Reservation

**ABOUT UTM**  
 Achievements, Admission

**NEWS**  
 UTM Researchers win GOLD Award at iCAN 2016  
 UTM team triumphs in Inaugural National 'Championshapes' Competition  
 UNIMAS delegation visit UTM  
 UTM Eco-Home launched

**ANNOUNCEMENTS**  
 UTM Circular  
**LINKS**  
 UTMotion, UTM BLOSSOM, OCW, MOOCs, UTM Mail, Laboratory System (LIMS), Adu@IT, Industrial Training System (ITS), GSMS, UTM Library EZProxy, Central Userid, Outcome Based Education (OBE)

- ✓ Courses Registration
- ✓ Students Academic Record
- ✓ Students Financial Record
- ✓ Results
- ✓ Students Activity
- ✓ Progress Report
- ✓ Pre - Transcript



# STUDENT ACTIVITY SYSTEM



The system has been effective since 1 January 2017 and it is one of the modules in the **UTMACAD** web.



## Who is it for?

1. All UTM Students, particularly those representing any Associations, Clubs, Residential College Student Committees (JKM), Uniform Bodies (Students are required to attend at least three (3) Holistic Student Development activities per year).

2. Staff members responsible in student activities and reporting (PTJ & Faculty) UTM Johor and UTM Kuala Lumpur.



## What is the purpose?

1. To serve as the main source of Student Co-Curriculum Reporting and Activity Data. (Based on UTM Global Plan Phase III 2018-2020 under Main Focus Areas (KFA1) P3: Transformative Campus Experience)

2. To ease the student program approval process.

3. To support the Academic Award nomination process.



## Advantage:

1. All programme-related processes namely program application, application for support, approval, attendance registration and activity reporting are inclusive in this system.

2. All registered programmes will contribute towards the Student Activity Transcript

### 3 METHODS FOR REGISTERING PROGRAMMES IN STUDENT ACTIVITY SYSTEM:

#### 1. Faculty/PTJ as Organizer

- <http://academic.utm.my/acadLogin.aspx>
- Username will be provided by CICT Office



#### 2. Student Clubs/Societies as Organizer

- <http://academic.utm.my/acadLogin.aspx>
- Username will be provided by CICT Office

#### 3. External activities (external organizer)

- Username account (Student ACID ID)



Any inquiry, please contact :

Student Development and Activity Division, Office of Student Affairs  
07-5538852



Please make sure all activities recorded in UTMACAD system



ACADEMIC AWARD  
(UTM Convocation)

# UTMSmart



UTMSmart

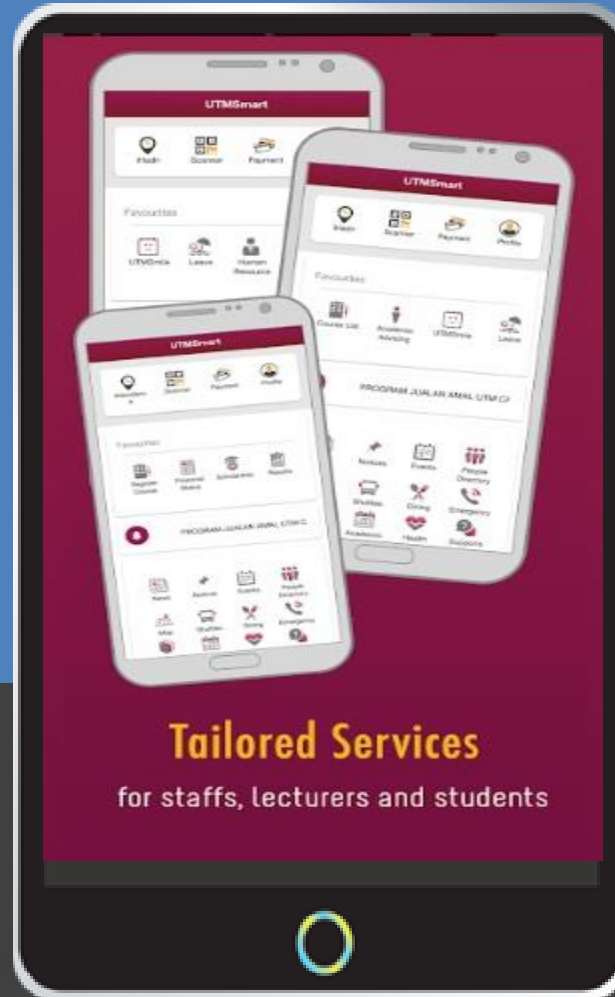
CICT UTM Lifestyle



★★★★★ 387

Add to Wishlist

Install



- Academic Calendar
- Thesis Journey





A person in a dark suit is standing on the right side of the frame, facing a bright yellow wall. They are holding a marker and appear to be writing the word "RESPONSIBILITY" in large, bold, black capital letters across the top of the wall. The person's back is to the camera, and their right arm is raised towards the top of the word.

# RESPONSIBILITY

*YOUR RESPONSIBILITY TOWARDS  
YOUR STUDY IN UTM !*

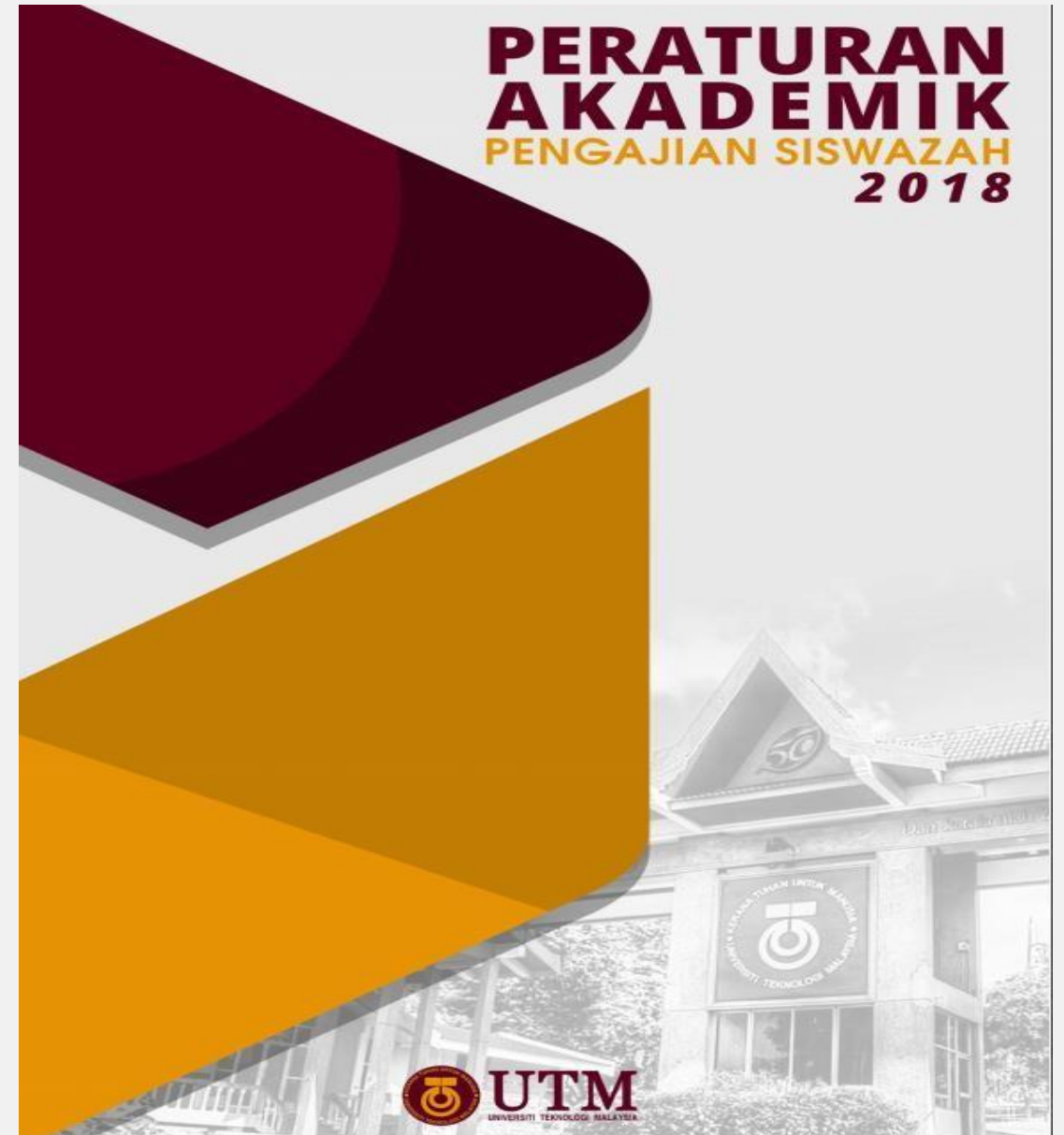
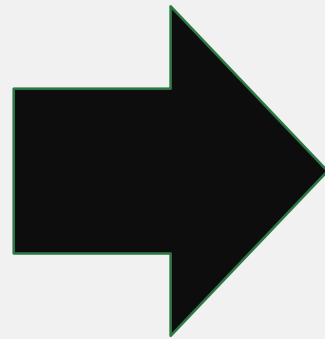
# ACADEMIC RULES & REGULATIONS

Download from SPS Website :

[http://sps.utm.my/wp-](http://sps.utm.my/wp-content/uploads/2018/11/PERATURAN-AKADEMIK-PENGAJIAN-SISWAZAH.pdf)

[content/uploads/2018/11/PERATURAN-AKADEMIK-PENGAJIAN-SISWAZAH.pdf](http://sps.utm.my/wp-content/uploads/2018/11/PERATURAN-AKADEMIK-PENGAJIAN-SISWAZAH.pdf)

needto  
know





# Things to REMEMBER !!



Academic Calendar



Course Registration



Pay your Fees



Progress Report for Research



Complete and Attend Examination for Coursework



# IMPORTANT DATES OF COURSE REGISTRATION FOR POSTGRADUATE PROGRAMME SEMESTER II, 2019/2020 SESSION

## LATE COURSE REGISTRATION (WITH PENALTY)

JB : 23 – 27 FEBRUARY 2020  
KL : 24 – 28 FEBRUARY 2020

*(With penalty RM 100 per course)*

## AMENDMENT OF COURSE REGISTRATION (WITH PENALTY)

JB : 8 – 12 MARCH 2020  
KL : 9 – 13 MARCH 2020

*(With penalty RM 100 per course)*

## REMINDER & TERMINATION STATUS

A student must register a course/ research every semester. Those who **fail to register** without acceptable reasons will be **TERMINATED**

FEB

## COURSE REGISTRATION (ONLINE)

5 – 21 FEBRUARY 2020

FEB

## AMENDMENT OF COURSE REGISTRATION (ONLINE)

1 – 5 MARCH 2020

MAR

MAR

## COURSE WITHDRAWAL (TD)

JB : 15 MARCH – 9 APRIL 2020  
KL : 16 MARCH – 10 APRIL 2020

*(A penalty RM 100 per course will be charged after this date)*

APR

MEI

Prepared by  
AMD | Jan 2020



# PROGRAMMES OFFERED

- ❑ **MASTER'S DEGREE AWARD**
  - M.Eng / M.Sc / M.Ed / M.Mgt / M.Arch / MBA
  - By Taught Course/ Mix Mode/ Full Research
  - Duration: Minimum of 1 year (Full Time)
- ❑ **DOCTORAL DEGREES AWARD:**
  - PhD / Eng. Doctorate
  - Full Research Study / Taught Course & Research
  - Duration: Minimum of 3 years (Full Time)

*NEED TO KNOW !*

# MODE OF PROGRAMMES

- ❑ **MASTER'S DEGREE BY TAUGHT COURSE**
  - Courses and Master's project
  - Minimum 40 credit-hours of taught subjects
  - Minimum 2 semesters (1 Year)
- ❑ **TAUGHT COURSE AND RESEARCH**
  - Courses and Master /Doctoral dissertation
- ❑ **FULL RESEARCH**
  - Thesis and oral examination at end of study

# DURATION OF STUDY

---

## FULL-TIME

LEVEL OF STUDY	MINIMUM (REGISTERED SEMESTER)	MAXIMUM (SEMESTER)
Master Degree	2 (1 year)	8 (4 years)
*Doctoral Degree	6 (3 years)	16 (8 years)

---



# GRADUATE ON TIME (GOT)



Graduate-on-Time (GOT) refers to students who completed their study within normal duration.

**GOT for PhD: 42 months**  
**GOT for Master: 24 months**



DATE		PROGRAMME	PUBLIC HOLIDAY
UTM JB	UTM KL		
26 – 28 August 2019	4 September 2019	International Student Orientation Program (ISOP) Undergraduate	
4 – 5 September 2019	4 – 5 September 2019	Course Registration for Undergraduate Students for Semester I, 2019/2020	
4 – 19 September 2019	4 – 19 September 2019	Course Registration for Postgraduate Students for Semester I, 2019/2020	
PG : 26 - 28 August 2019	PG : 7 – 8 September 2019	Registration of New Students Postgraduate	
UG : 3 September 2019	UG : 3 September 2019	Registration of New Students Undergraduate (1 Day)	
3 - 6 September 2019	3 - 6 September 2019	Student Orientation Week (MMM) Undergraduate (4 Days)	
<b>SEMESTER I   8 SEPTEMBER 2019 - 6 FEBRUARY 2020 - UTM JB • 9 SEPTEMBER 2019 - 7 FEBRUARY 2020 - UTM KL ( 22 WEEKS )</b>			
8 September - 24 October 2019	9 September - 25 October 2019	Lectures Semester I (First Half) (7 Weeks)	Yang Dipertuan Agong's Birthday - 9 September 2019 (Monday) Malaysia Day - 16 September 2019 (Monday) Hal Almarhum Sultan Iskandar (JB Only) - 5 October 2019 (Saturday)
27 - 31 October 2019	28 October - 1 November 2019	Mid-Semester Break for Semester I (1 Week)	Deepavali - 27 October 2019 (Sunday) (JB Only) Deepavali - 28 October 2019 (Monday) (KL Only)
2 - 5 November 2019	-	*63rd Convocation Ceremony	
3 November - 19 December 2019	4 November - 20 December 2019	Lectures Semester I (Second Half) (7 Weeks)	Birthday of Prophet Muhammad S.A.W 9 November 2019 (Saturday)
8 – 19 December 2019	9 – 20 December 2019	Course Pre Registration for Undergraduate Students for Semester II, 2019/2020	
22 - 26 December 2019	23 - 27 December 2019	Revision Period Semester I (1 Week)	Christmas Day - 25 December 2019 (Wednesday)
29 December 2019 - 16 January 2020	30 December 2019 - 17 January 2020	Final Examination for Semester I (3 Weeks)	New Year (KL Only) 1 January 2020 (Wednesday)
19 January - 6 February 2020	20 January - 7 February 2020	Final Break for Semester I (3 Weeks)	Chinese New Year - 25 & 26 January 2020 (Sunday & Monday) (JB Only) 26 & 27 January 2020 (Monday & Tuesday) (KL Only) Federal Territory Day (KL Only) - 1 February 2020 (Saturday) Thaipusam - 8 February 2020 (Saturday)
5 – 6 February 2020	6 – 7 February 2020	Course Registration for Undergraduate Students for Semester II, 2019/2020	
5 - 16 February 2020	5 - 16 February 2020	Course Registration for Postgraduate Students for Semester II, 2019/2020	
9 – 20 February 2020	10 – 21 February 2020	Special Examination for Semester I	
<b>SEMESTER II   9 FEBRUARY 2020 - 27 AUGUST 2020 - UTM JB • 10 FEBRUARY 2020 - 28 AUGUST 2020 - UTM KL (28 WEEKS)</b>			
9 February - 26 March 2020	10 February - 27 March 2020	Lectures Semester II (First Half) (7 Weeks)	Birthday of His Majesty the Sultan of Johor (JB Only) 23 March 2020 (Monday)
29 March - 2 April 2020	30 March - 3 April 2020	Mid-Semester Break for Semester II (1 Week)	
24 - 25 April 2020	24 - 25 April 2020	Special Examination for Semester II	First day of Ramadhan (JB Only) 24 April 2020 (Friday) Labour Day - 1 May 2020 (Friday) (KL Only)

# ACADEMIC CALENDAR

- Download from:  
<https://www.utm.my/academic/files/2019/07/Bachelor-Degree-and-Postgraduate.pdf>



# REGISTRATION

- Course Registration
  - **COMPULSORY** for every semester
  - Open one week before commencement of classes every semester.
  - Refer to **ACADEMIC CALENDAR** at SPS website for **AMENDMENT and WITHDRAWAL** of the courses.
  - You will be terminated if you failed to register your course. (Course registration is your **RESPONSIBILITY!!**)



**LATE  
REGISTRATION** will  
be penalized **RM  
100.00/course**



# HOW TO REGISTER THE COURSE?



Go to MyUTM Portal  
(<http://my.utm.my>)

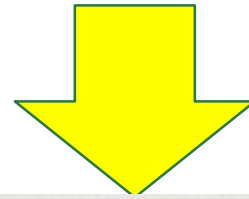
Find **Course  
Registration**

Register the Course  
*\*please refer to your  
faculty for the  
course*

Print Registration  
Slip

# How to register the course?

1. Go to MyUTM Portal (<http://my.utm.my>)



Please insert your ACID username, password and faculty to log in and click enter

## IT SERVICES UTMID/ACID HOW TO GET YOUR ID

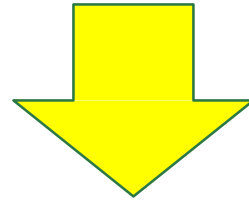
- ✓ **NEW STUDENT**
  - ✓ From Session 2017/2018 onward, All UTM Student can get UTMID on the Registration Day
  - ✓ Generate and Choose your ACID from <https://myacid.utm.my> ( Registration Day, Resident College Office, CICT )
  - ✓ IC no (For Malaysian) and ISID no (For international)
  - ✓ Password given to you
- ✓ **FORMER STUDENT / EXISTING STUDENT / UTM STAF**
  - ✓ using your existing account
  - ✓ **\*\* PLEASE CONTACT US IF YOU CAN'T MANAGE TO GET YOUR ACID OR PASSWORD \*\***



Cont..

# How to register the course?

## 2. Find Course Registration



Find Course Registration

**UTM** ONE STOP STUDENT SERVICES

**MAIN MENU**

- My Profile
- Activity List
- Course Registration**
- Software Centre
- Job on Campus
- GSMS
- E-Learning
- Students Evaluation of Teaching
- E-Portfolio
- Hostel
- College Parcel
- Vehicle Sticker **NEW**
- Scholarship **NEW**

**ABOUT UTM**

- FAQ UTM Synergy 4.0 **NEW**
- Achievements
- Admission
- Registration Kit **NEW STUDENT**
- Faculty & School
- UTM Library

**LINKS**

- UTM Circular
- UTMotion
- UTM BLOSSOM
- OCW
- MOOCs
- UTM Mail
- Laboratory System (LIMS)
- Adu@IT
- Industrial Training System (ITS)
- UTM Library EZProxy
- Central Userid
- Vehicle Reservation
- Service ICT

**MEDIA**

- 58th UTM Convocation
- UTMSmart: Class Attendance - Student Guide
- Job4U Portal Launching

**NEWS** CIRCULAR ACADEMIC FINANCE ACTIVITY JOC Job4U INTERNATIONAL

**Enhancing Entrepreneurial Mindset among Academia**  
Posted on Monday August 27, 2018

**UTM Leading the University Maker Culture**  
Posted on Monday August 27, 2018

**UTM receives RM200,000.00 for Blockchain technology research and development**  
Posted on Monday August 27, 2018

**A Culture of Corporate Giving**  
Posted on Tuesday August 21, 2018

**Former UTM student to receive the prestigious British Chevening Scholarship**  
Posted on Tuesday August 21, 2018

**Student Circle Program Organised By International Student Society (ISS) UTM Kuala Lumpur**  
Posted on Tuesday August 21, 2018

**The Consortium Universities in Osaka Visit UTM Kuala Lumpur**  
Posted on Monday August 20, 2018

**UTM widening access in Iraq**  
Posted on Monday August 20, 2018


**UTM to collaborate with WNI on research and training about weather related disaster**

Cont..



## 2. AFTER LOG IN, YOU WILL SEE THE MAIN PAGE OF YOUR ACCOUNT.

- *Check and print your examination results*
- *Update your personal data*
- *Check your Academic Information*
- *Check your Account Status*

 **UTM**  
UNIVERSITI TEKNOLOGI MALAYSIA

School of  
Graduate Studies

Inspiring Creative and Innovative Minds

[||Main||](#) [||Subject Registration||](#) [||Registration Slip||](#) [||Subjects Offered||](#) [||Credit Transferred||](#)

29 August 2012

1. **SUBJECT REGISTRATION / AMENDMENTS OF SUBJECT REGISTRATION**

**ATTENTION:**

1. Subjects must be offered by faculty.
2. Subjects should be registered correctly.
3. Don't forget to **Logout**.
4. Registration is valid if all fees have been paid.
5. [ACADEMIC CALENDAR FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH SESSION 20122013 \[ .doc \]](#) **new**
6. [ACADEMIC CALENDAR FOR RESEARCH SESSION 20122013 \[ .doc \]](#) **new**
7. [ACADEMIC CALENDAR SEMESTER 3 SESSION 2011/2012 \[ .doc \]](#)
8. [ACADEMIC CALENDAR SEMESTER 2 SESSION 2011/2012 \[ .doc \]](#)

2. [EXAMINATION RESULTS](#)

3. [UPDATE PERSONAL DATA](#) **new**

4. [ACADEMIC INFORMATION](#) **new**

5. [CHECK YOUR ACCOUNT STATUS](#)

[|| Admin ||](#)

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Cont..

### 3. CLICK ON SUBJECTS OFFERED OR REFER TO YOUR FACULTY

Click on Subjects Offered to see the List of Subjects

UTM UNIVERSITI TEKNOLOGI MALAYSIA School of Graduate Studies Inspiring Creative and Innovative Minds

[Main](#) | [Subject Registration](#) | [Registration Slip](#) | [Subjects Offered](#) | [Credit Transf](#)

29 August 2012 User: INTAN SHAHNAZ BINTI ZULKIFLI [ [Logout](#) ]

#### 1. SUBJECT REGISTRATION / AMENDMENTS OF SUBJECT REGISTRATION

**ATTENTION:**

- Subjects must be offered by faculty.
- Subjects should be registered correctly.
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- ACADEMIC CALENDAR FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH SESSION 20122013 [ [.doc](#) ] **new**
- ACADEMIC CALENDAR FOR RESEARCH SESSION 20122013 [ [.doc](#) ] **new**
- ACADEMIC CALENDAR SEMESTER 3 SESSION 2011/2012 [ [.doc](#) ]
- ACADEMIC CALENDAR SEMESTER 2 SESSION 2011/2012 [ [.doc](#) ]

- [EXAMINATION RESULTS](#)
- [UPDATE PERSONAL DATA](#) **new**
- [ACADEMIC INFORMATION](#) **new**
- [CHECK YOUR ACCOUNT STATUS](#)

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Cont..

4. Click on Subject Registration to proceed with the course registration

Click on Subjects Registration

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Inspiring Creative and Innovative Minds

[Main](#) | [Subject Registration](#) | [Registration Slip](#) | [Subjects Offered](#) | [Credit Transferred](#)

29 August 2012

User [redacted] FLI [Logout]

1. [SUBJECT REGISTRATION / AMENDMENTS OF SUBJECT REGISTRATION](#)

**ATTENTION:**

1. Subjects must be offered by faculty.
2. Subjects should be registered correctly.
3. Don't forget to **Logout**.
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5. [ACADEMIC CALENDAR FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH SESSION 20122013 \[ .doc \]](#) **new**
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8. [ACADEMIC CALENDAR SEMESTER 2 SESSION 2011/2012 \[ .doc \]](#)

2. [EXAMINATION RESULTS](#)

3. [UPDATE PERSONAL DATA](#) **new**

4. [ACADEMIC INFORMATION](#) **new**

5. [CHECK YOUR ACCOUNT STATUS](#)

[Admin](#)

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Cont..



## 5. Print the Registration Slip

Click and print your registration slip




# UTM

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29 August 2012[||Main||](#) [||Subject Registration||](#) [||Registration Slip||](#) [||Subjects Offered||](#) [||Credit Transferred||](#)KIFLI [Logout]



UNIVERSITI TEKNOLOGI MALAYSIA  
SCHOOL OF GRADUATE STUDIES  
81310 UTM SKUDAI,  
  
JOHOR, MALAYSIA.

(SUBJECTS REGISTRATION SLIP)

FACULTY :	[REDACTED]
NAME :	[REDACTED]
NRIC/PASSPORT NO :	[REDACTED]
ADDRESS :	[REDACTED]

SESSION/SEMESTER :	201120123
PROGRAMME :	MAE
STATUS OF REGISTRATION :	FULL TIME
TYPE OF STUDY :	TAUGHT COURSE
MATRIC CARD NO :	[REDACTED]

NO.	CODE	SUBJECT TITLE	SECTION	CREDIT	STATUS
1	MAE0024	MASTER'S PROJECT	01	04	

TOTAL CREDIT REGISTERED

004

ACADEMIC ADVISOR/SUPERVISOR

TOTAL CREDIT TRANSFERED

Date: 29 August 2012

Cont..

# OTHER DOCUMENT FOR ACADEMIC PURPOSE

The screenshot displays the UTM One Stop Student Services dashboard. At the top left is the UTM logo and the text "ONE STOP STUDENT SERVICES". A main menu on the left lists services such as My Profile, Activity List, Course Registration, Software Centre, Job on Campus, GSMS, E-Learning, Students Evaluation of Teaching, E-Portfolio, Hostel, College Parcel, Vehicle Sticker, and Scholarship. A central banner for the "CIGT CSI SURVEY 2018" is visible. A "LINKS" section on the right includes UTM Circular, UTMotion, UTM BLOSSOM, and OCW. The main content area features a "Dashboard Postgraduate Student" header with the user name "SOEZYANI EDWIN ANAK NUDIE @ KUDIE". Below this is a navigation bar with "Student Info", "Activity", "Award", and "User Manual". A large yellow box is present in the center. To the right, an "Achievement" section shows zero results for Publication and Award, and one result for Activity. A "Services" section includes icons for Academic Calendar, Event/Activities, Staff Directory, E-mail, UTM Library, Bursary, UTM Experts, Help & Support, and Ask Us. A "Quick Links" section at the bottom right lists Hostel, ITS, Financial Assistance, Award, Registration Slip, and CO-Q. A central area, outlined in red, contains a "Session/Semester" dropdown set to "2018/2019-1" and six buttons for downloading documents: Course Registration Slip, Pre-Transcript, Examination Slip, Curriculum Vitae (CV), Progress Report, and a partially visible button. A bottom navigation bar includes icons for Inbox, Activity, Slip, Profile, and JoC. A footer note says "Active Windows Go to Settings to activate Windows."

Cont..

# CODE FOR FACULTY

	INITIAL FACULTY	CODE	FACULTY
1	FE	-	FACULTY OF ENGINEERING
	SKA	KA	SCHOOL OF CIVIL ENGINEERING
	SKBSK	MB	SCHOOL OF BIOMEDICAL ENGINEERING & HEALTH SCIENCE
	SKE	KE	SCHOOL OF ELECTRICAL ENGINEERING
	SKT	KK/KP	SCHOOL OF CHEMICAL & ENERGY ENGINEERING
	SKM	KM	SCHOOL OF MECHANICAL ENGINEERING
	SK	CS	SCHOOL OF COMPUTING
2	FABU	BE/ GH	FACULTY OF BUILT ENVIRONMENT & SURVEYING
3	FSSK	-	FACULTY OF SOCIAL SCIENCES & HUMANITIES
	AB	LA	LANGUAGE ACADEMY
	ATI	IC	ISLAMIC CIVILISATION ACADEMY
	SPSMP	HA	SCHOOL OF HUMAN RESOURCE DEVELOPMENT & PSYCHOLOGY
	SP	PP	SCHOOL OF EDUCATION
4	FS	SC	FACULTY OF SCIENCE
5	AHIBS	BS/ HA	AZMAN HASHIM INTERNATIONAL BUSINESS SCHOOL
6	FTIR	RS/ AN/ FF	RAZAK FACULTY OF TECHNOLOGY AND INFORMATICS
7	MJIIT	MJ	MALAYSIA-JAPAN INTERNATIONAL INSTITUTE OF TECHNOLOGY

18 FACULTIES



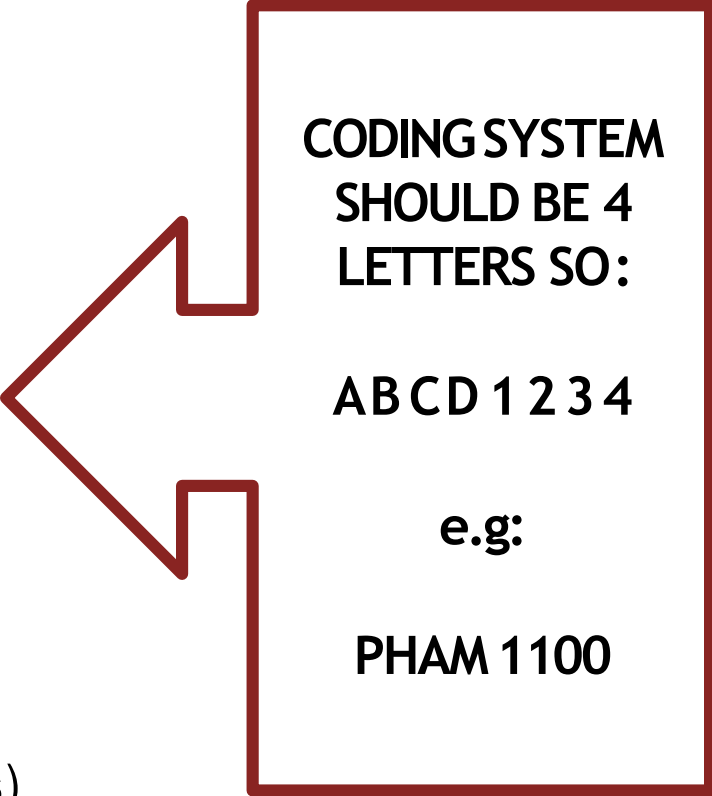
7 FACULTIES



# CODE FOR RESEARCH COURSE

## CODES FOR RESEARCH COURSE

- A = Level of study
  - L , M, P ,E
- B C=Faculty
- D = Specialization (Department)
- 1 = Year of study
- 2 = Field of study (determined by faculty)
- 3 = type of study and registration mode
  - 0 = Full Research
  - 8 = Taught Course & Research
- 4 = zero (0) (research subjects with academic load  $\geq 10$  credits)



**CODING SYSTEM  
SHOULD BE 4  
LETTERS SO:**

**ABCD 1 2 3 4**

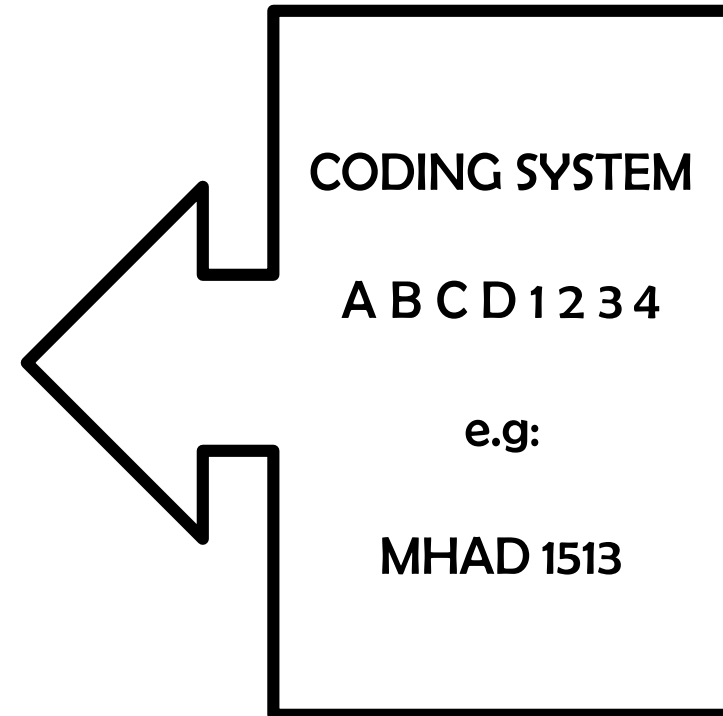
**e.g:**

**PHAM 1100**

# CODE FOR COURSE REGISTRATION

## CODES FOR COURSEWORK AND MASTERS PROJECT

- A = Level of study
  - L = Postgraduate Diploma
  - M = Master
  - P = PhD
  - E = Eng. Doctorate
- BC = Faculty
- D = Specialization (Department)
- 1 = Year of study
- 2 = Field of study (determined by faculty)
- 3 = Specialization or Sub-field of study
- 4 = Credits for the subject



# Course Registration

## EXAMPLE OF COURSE REGISTRATION DOCTOR OF PHILOSOPHY

YEAR	FULL TIME	
	FIRST	SECOND
1	*PKAW 1100	PKAW 1200
2	PKAW 2100	PKAW 2200
3	PKAW 3100	PKAW 3200
4	PKAW 4100	PKAW 4200
5	PKAW 5100	PKAW 5200
6	PKAW 6100	PKAW 6200
7	PKAW 7100	PKAW 7200
8	PKAW 8100	PKAW 8200

\* PKAW – Example for Faculty of Civil Engineering code of programme

## EXAMPLE OF COURSE REGISTRATION Master by RESEARCH

YEAR	FULL TIME	
	1 <sup>ST</sup>	2 <sup>ND</sup>
1	*MKEE 1100	MKEE 1200
2	MKEE 2100	MKEE 2200
3	MKEE 3100	MKEE 3200
4	MKEE 4100	MKEE 4200

\* MKEE – Example for Faculty of Electrical Engineering code of programme

## EXAMPLE OF COURSE REGISTRATION Master by COURSEWORK and RESEARCH (MIXED MODE)

YEAR	FULL TIME	
	1 <sup>ST</sup>	2 <sup>ND</sup>
1	-	MCSSF1280
2	MCSF 2180	MCSF 2280
3	MCSF 3180	MCSF 3280
4	MCSF 4180	MCSF 4280

\* MCSF – Example for Faculty of Computing code of programme



# IF NOT REGISTER ANY COURSES ?

- Students may appeal using Application For Reinstatement Of Terminated Status Form obtainable from the Faculty/School /Centre or AMD website.
- Students is required to get the support of the Main Supervisor (for research mode student) or the support of the Deputy Dean (Academic) of the Faculty/School/Centre (for Coursework and Mix mode student) before submitting the form to SPS.
- Approval to reinstatement of Terminated Status can only be given if the period of terminated status is not more than two (2) semesters at any one time, subject to the remaining period of study were still there.
- Appeal from students whose have been given Terminated Status by more than two (2) semesters will not be considered. Students have to re-apply for admission as new students
- Students have to pay a fine of RM250.00 before re-registration.



## DEFERMENT OF STUDIES?

- Student must **FILL the Deferment form** and **submit the COMPLETE** form to SPS. You can get the form at faculty counter or download from SPSwebsite.
- Deferment because **of military/medical reasons WILL NOT BE COUNTED** in the duration of study
- **Other reasons (personal, job requirements) WILL BE COUNTED** in the duration of study
- The maximum allowable period is only **two (2) years, four (4) semesters**. For **each application** of deferment, the University **will approve** the application for **two (2) semesters** and the student may apply for continuation if required subject to a maximum of 4 semesters.

# STUDY LEAVE

- By COURSEWORK
  - Mid semester break
  - Semester Break
  - Absent not more than 20%
- By RESEARCH
  - Study leave 30 days per year with permission of supervisor and approval of faculty
  - Obtaining formal permission to SPS



## ACADEMIC STANDING FOR COURSEWORK

MARKS	GRADE	POINTS	LEVEL OF ACHIEVEMENT
90 - 100	A+	4.00	EXCELLENT PASS
80 - 89	A	4.00	
75 - 79	A-	3.67	
70 - 74	B+	3.33	GOOD PASS
65 - 69	B	3.00	
60 - 64	B-	2.67	PASS
55 - 59	C+	2.33	
50 - 54	C	2.00	FAIL
45 - 49	C-	1.67	
40 - 44	D+	1.33	
35 - 39	D	1.00	
30 - 34	D-	0.67	
00 - 29	E	0.0	

MM	SATISFACTORY
TM	UNSATISFACTORY
GG	FAIL

## ACADEMIC STANDING FOR COURSEWORK & RESEARCH (MIXED-MODE)

CGPA	DISSERTATION/ RESEARCH GRADE	ACADEMIC STANDING	CONDITION TO PROCEED WITH THE STUDY	AWARD OF THE DEGREE
GOOD PASS (KB) CGPA ≥ 3.00	MM	KB	QUALIFIED	QUALIFIED
	TM	KS	QUALIFIED	NOT QUALIFIED
	GG	KS	TERMINATED	NOT QUALIFIED
CONDITIONAL PASS (KS) 2.67 ≤ CGPA < 3.00	MM	KS	QUALIFIED	NOT QUALIFIED
	TM	KS	QUALIFIED	NOT QUALIFIED
	GG	KG	TERMINATED	NOT QUALIFIED
FAIL (GG) CGPA < 2.67	MM	KG	TERMINATED	NOT QUALIFIED
	TM	KG	TERMINATED	NOT QUALIFIED
	GG	KG	TERMINATED	NOT QUALIFIED



# GRADE POINT AVERAGE (GPA)

## How to calculate ?

- Example of calculation:  
Students taking 3 courses (equivalent to 9 credits in total)
- Results for the first semester:

		Grade Point Credits	
MKEE 1103	A	4.0	3
MKEE 1203	A-	3.7	3
MKEE 1303	B-	2.7	3

- $CPA = GPA = \text{Grade Point Average} = \frac{3(4) + 3(3.7) + 3(2.7)}{9}$   
GPA = 3.46



# CUMMULATIVE POINT AVERAGE (CPA)

## How to calculate ?

- Example of calculation:  
Students taking 3 courses (equivalent to 9 credits in total in 1<sup>st</sup> Semester and 9 credits in total in 2<sup>nd</sup> Semester)
- Results for the 2<sup>nd</sup> semester:

Semester 1	Grade/Point/Credits	Semester 2	Grade/Point /Credits
MKEE 1103	A/4/3	MKEE 1403	B-/2.7/3
MKEE 1203	A-/3.7/3	MKEE 1503	C/2/3
MKEE 1303	B-/2.7/3	MKEE 1603	B/3/3

$$\text{GPA} = \frac{\text{Grade Point}}{\text{Average}} = \frac{3(2.7) + 3(2) + 3(3)}{9} = 2.57$$

$$\text{CPA} = \frac{\text{Cumulative Point}}{\text{Average}} = \frac{2.57(9) + 3.46(9)}{18} = 3.02$$



# APPEAL AGAINST RE-ASSESSMENT/EXAMINATION RESULTS

- Get opinion from supervisor or faculty, try to solve at the faculty level first
- Send appeal letter to faculty or SPS within 14 days after approval from the Senate Standing Committee for Examination or Examination Results and before the Senate meeting on the results.







# GRADUATION REQUIREMENTS

A student is only qualified to be awarded a postgraduate degree/diploma/certificate after fulfilling the following conditions:

- a) Obtained the total Credits for Graduation as determined by the curriculum of the program with academic standing of Good Pass (KB);
- b) Pass all the courses required by the program and pass thesis/dissertation (if required);
- c) Paid all fees;
- d) Fulfilled other requirements that stated in Postgraduate Academic Rules and Regulations

# MASTERS PROJECT

---

- One of the requirement for graduation (coursework programme).
- Implemented in 2 Semesters:-
  - Master's Project 1
  - Master's Project 2
- Supervised by at least ONE of the graduate staff.



# DISSERTATION

- “**Taught Course and Research Study**” refers to postgraduate studies implemented by a combination of taught course and research.
- One of the requirement for graduation (***Taught Course and Research Study*** programme).
- The research component (dissertation) is normally carried out after completed all taught courses required by the curriculum of the program
- Supervised by at least ONE of the graduate staff.



# RESEARCH PROGRAMMES

MASTER BY RESEARCH  
DOCTOR OF PHILOSOPHY



# ACADEMIC LOAD FOR RESEARCH STUDENTS

- Masters Degree
  - Masters' Thesis : Minimum 40 credit - 1600 hrs
- Doctor of Philosophy
  - PhD Thesis : 90 credit - 3600 hrs
- Comparison
  - Masters Projects -(10 - 12 credits) - 480 hrs
  - Bachelors Degrees Projects – (4 credits) - 160 hrs



# EVALUATION OF PROGRESS REPORT

Penilaian Umum [Overall Assessment]	Keterangan mengikut kategori [Statement by category]	Deskripsi Markah [Mark Description]	Markah (M)** [Mark] [M]**	Komen [Comments]
(a) Memuaskan (MM) [Satisfactory]	Cemerlang [Excellent]	$9.0 \leq M \leq 10.0$		
		Sangat Baik [Very Good]	$8.0 \leq M < 9.0$	
			$7.0 \leq M < 8.0$	
	Baik [Good]	$6.0 \leq M < 7.0$		
		$5.0 \leq M < 6.0$		
(b) Tidak Memuaskan (TM) [Unsatisfactory]	Sederhana [Fair]	$4.0 \leq M < 5.0$		
		$3.0 \leq M < 4.0$		
(c) Gagal (GG) [Fail]	Lemah [Poor]	$2.0 \leq M < 3.0$		
		$1.0 \leq M < 2.0$		
		$0.0 \leq M < 1.0$		







# SUPERVISION

- Main Supervisor from University's Academic Staffs (Graduate Staff)
- Co supervisor from University's Graduate Staffs OR Outside the University
- Supervision schedules arranged between supervisors and students *(Log Book from GSMS)*

## REQUIREMENT FOR SUPERVISOR APPOINTMENT

*The main supervisor must be a full time UTM staff from the graduate faculty.*

*The supervisor for the doctoral candidate must possess a minimum of a doctoral degree.*

*A UTM lecturer who is not a graduate faculty may only be a co – supervisor.*

*A lecturer who is registered either as a full-time or part-time student at any institutions of higher learning cannot be a supervisor.*

*If the supervisor retires from service or transfers from UTM, a new supervisor must be appointed.*

*The supervisor is appointed based on his/her integrity, expertise and professionalism.*

## APPOINTMENT OF THE SUPERVISOR

*The supervisor is appointed by the School of Graduate Studies based on faculty's recommendation.*

*A co-supervisor who is not from UTM is appointed by the School of Graduate Studies on behalf of the University but without any financial aid from the School*

*The supervisor must not be in any way closely related to the student.*

# RESPONSIBILITIES OF A SUPERVISOR - DURING AND AFTER ORAL EXAMINATION

## During Oral Examination

- Attend the oral examination session.
- Give attention to the result of the examination especially the corrections decided by the examination panel.

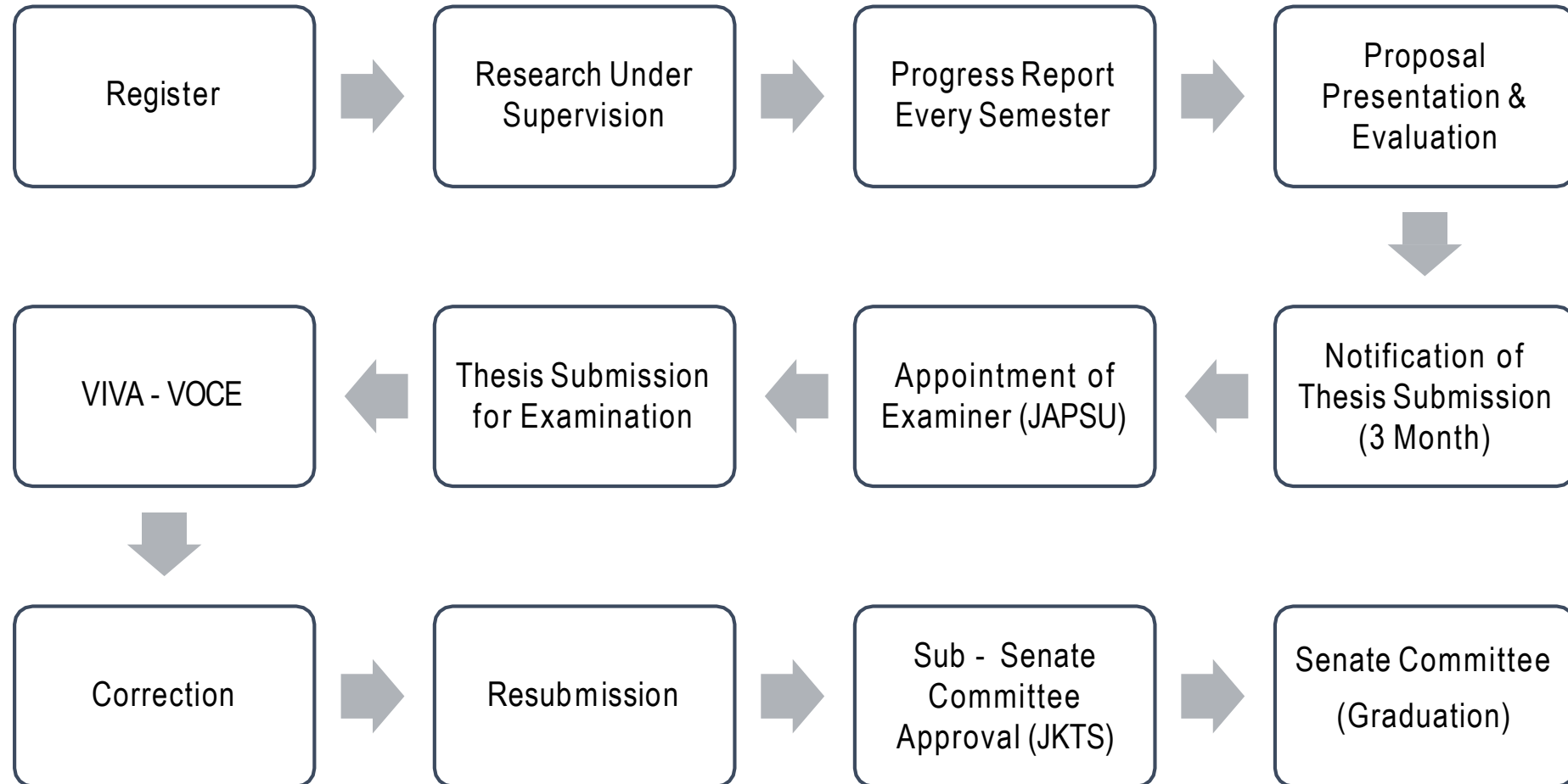
## *After the oral examination*

- Ensure that the student understands and accepts all the corrections decided by the examination panel.
- Guide and assist the student to complete the thesis for reexamination purpose if required.
- Review the thesis before the thesis is submitted for correction validation by the examiner or for reexamination.

# Viva Voce

**VIVA - VOCE EXAMINATION**

# RESEARCH STUDENT EXAMINATION





# ***PUBLICATION REQUIREMENT FOR THESIS SUBMISSION***

---

Level of Study	Publication Requirement
Sarjana Penyelidikan Master by Research	<p>Pelajar Ijazah Sarjana boleh mengemukakan tesis untuk peperiksaan lisan (viva-voce) dengan syarat mengemukakan sekurang-kurangnya satu (1) penerbitan yang telah diterima atau diterbitkan sama ada artikel jurnal, kertas kerja persidangan atau bab dalam buku.</p> <p><b><i>A master by research candidate may submit his/her thesis for viva-voce provided that he/she produced at least one (1) accepted or published publication from journal article, conference proceeding or book chapter.</i></b></p>
Doktor Falsafah Doctor of Philosophy	<p>Pelajar Ijazah Kedoktoran boleh mengemukakan tesis untuk peperiksaan lisan (viva-voce) dengan syarat mengemukakan sekurang-kurangnya satu (1) penerbitan artikel dalam jurnal atau dua (2) artikel dalam prosiding konferen berindeks yang telah diterima atau diterbitkan dalam SCOPUS/ERA atau WOS.</p> <p><b><i>A doctoral candidate may submit his/her thesis for viva-voce provided that he/she produced at least one (1) indexed journal article or (2) indexed conference proceedings accepted or published in SCOPUS/ERA or WOS.</i></b></p>

---

# THESIS SUBMISSION REQUIREMENT FOR EXAMINATION

Supervisor Approval  
Thesis is ready to be  
evaluated

Fulfill the Post  
Graduate Academic  
Rules & Regulation

Format of the thesis  
must follow UTM  
Thesis Manual (2018  
Edition)

Plagiarism check  
Verification

Complete all the  
required forms

Guidelines & Forms  
can be downloaded  
at [www.sps.utm.my](http://www.sps.utm.my)

# PLAGIARISM CHECK REQUIREMENT



Email

Create Account

Password

Retrieve Password

SIGN IN

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Results

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- ✓ Tracks student progress

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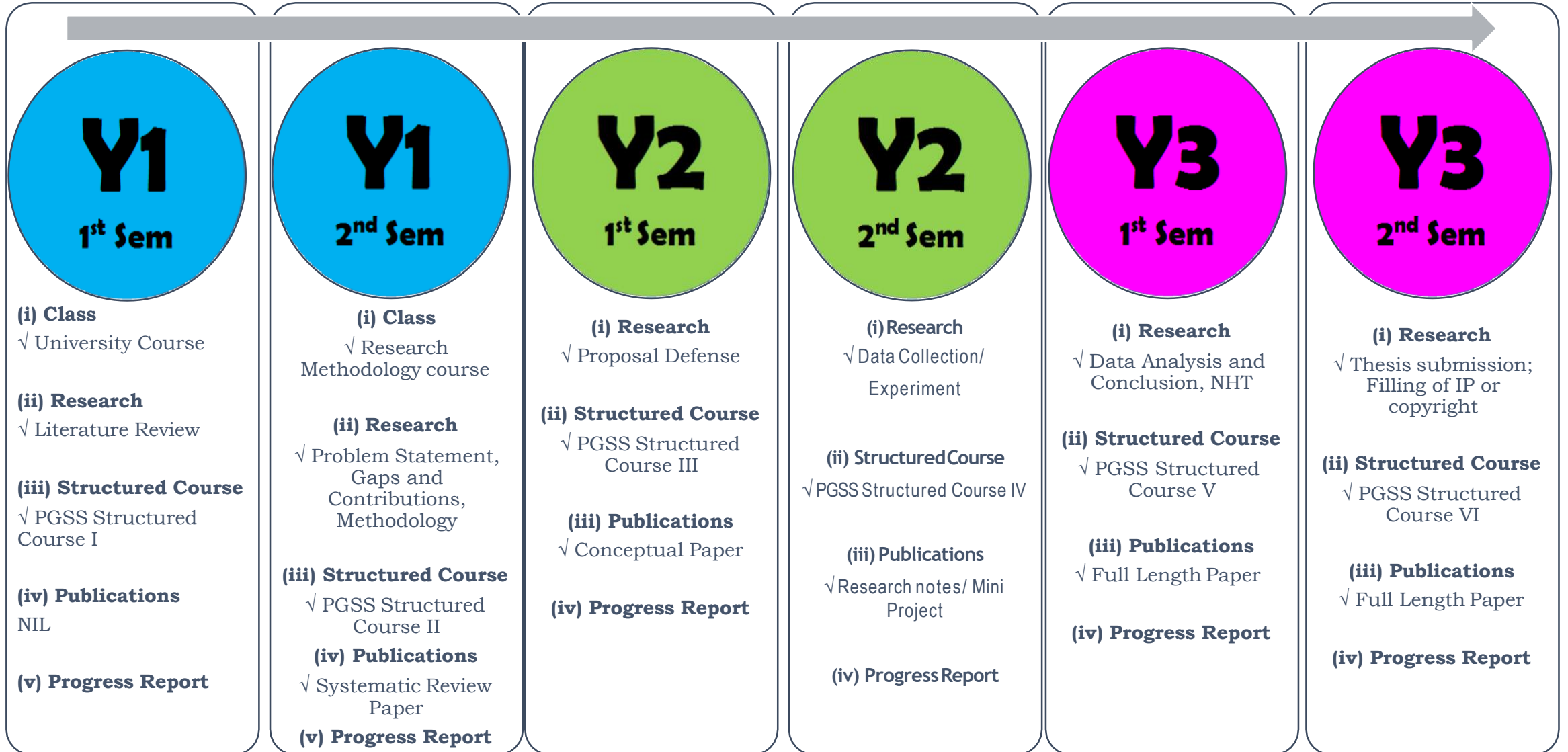
See for yourself

WriteCheck  
for Students

Buy credits independently

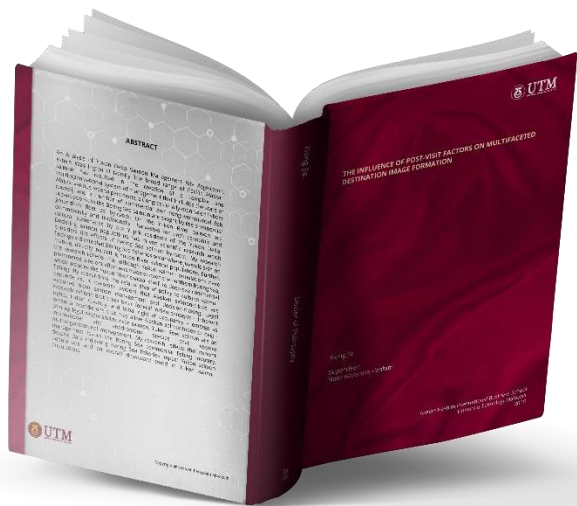
**Senate University  
only allow  $\leq 20\%$   
Similarity Index**

# GRADUATE ON TIME (GOT) PATH





# OUR NEW FORMAT FOR FRONT COVER 'PhD THESIS'



Starting 1 September 2018



## ABSTRACT

An Analysis of Yukon Delta Salmon Management Rita Asgeirsson, estern Washington University The broad range of Pacific Alaskan salmon has resulted in the creation of a complex and multiorganizational system of management that includes the state of Alaska, various federal partments, a Congressionally-mandated fishery council, and a number of commercial and nongovernmental fish organizations. In the Bering Sea salmon are caught by the commercial groundfish fleet as by-catch. On the Yukon River salmon are commercially and traditionally harvested for both economic and cultural sustenance by the Yup'ik residents of the Yukon Delta. Declining salmon populations has driven scientific research which considers the effects of Bering Sea salmon by-catch. My research findings indicate that Bering Sea fisheries occur where juvenile salmon mature, directly impacting Yukon River salmon populations. Further, the research reflects that although Yukon salmon populations have plummeted, a recent effort was made to open the northern Bering Sea, which includes the Yukon River coastal shelf, to deep-sea commercial fishing. By researching the relationship of policy to cultural salmon dependence, it becomes evident that Alaskan salmon-tribes are excluded from salmon management and decision-making. Legal research reflects that three basic federal Indian concepts - inherent rights, Indian Country, and tribal right of occupancy - emerge as potential foundations that may allow Alaskan salmontribes to begin sharing legal responsibility over salmon. Yukon River salmon are an international and anadromous species that require multiorganizational management. My research reflects that current management favors the Bering Sea commercial fishing industry, despite data indicating Bering Sea fisheries impact Yukon salmon populations and an overall downward trend in Yukon salmon populations.

Zafifah Binti Zamrud

Master of Philosophy

2018



Copyright @ Sekolah Pengajian Siswazah



## DEVELOPMENT AND CHARACTERIZATION OF SAGO BASED PERVAPORATION MEMBRANES FOR THE RECOVERY OF MIXED CESIUM AND POTASSIUM FORMATE BRINES

Zafifah Binti Zamrud

Supervisors:  
Mohd Ghazali Bin Mohd Nawawi  
Lau Woei Jye

School of Chemical and Energy Engineering  
Faculty of Engineering  
Universiti Teknologi Malaysia  
2018



# OUR NEW FORMAT FOR FRONT COVER 'MSc THESIS'

Starting 1 September 2018

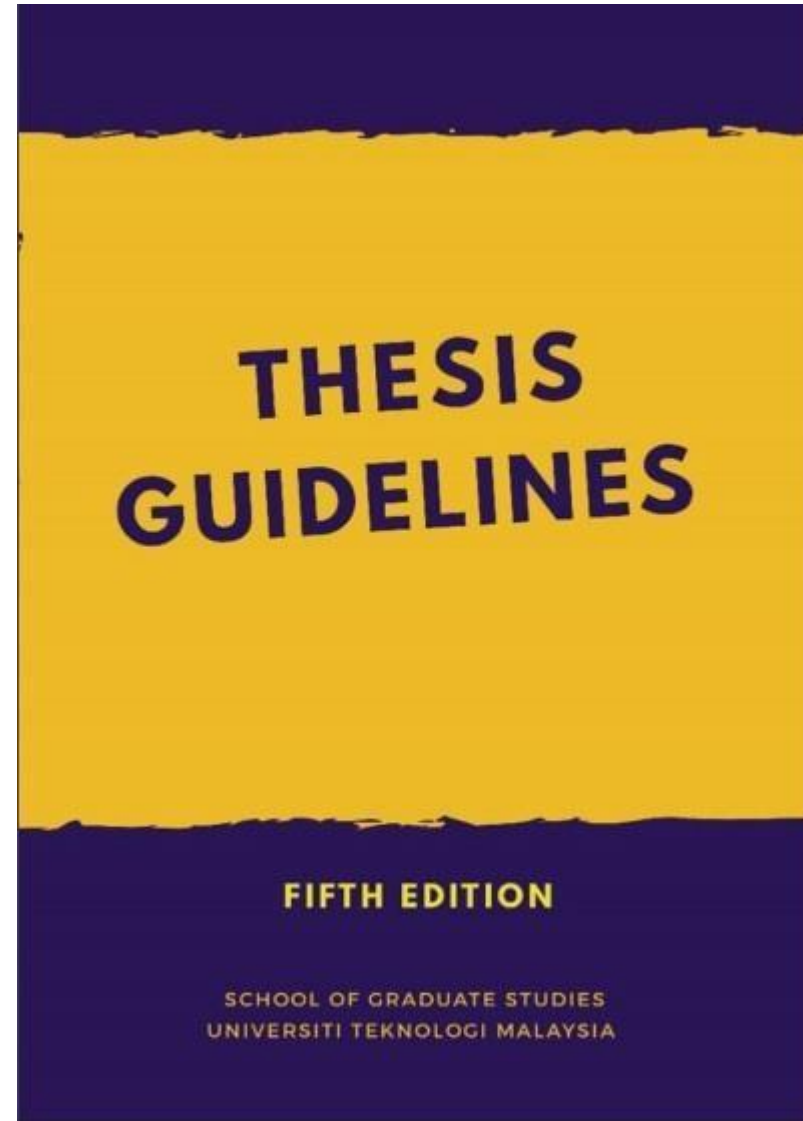
# WHERE TO FIND THE GUIDELINES ?

Click Link Below



<http://sps.utm.my/thesis-formatting-2018/>

The screenshot shows a web browser window displaying the UTM School of Graduate Studies website. The URL in the address bar is <http://sps.utm.my/thesis-formatting-2018/>. The page features a navigation menu with options like Home, About SPS, Programme, Admission, Fees and Financial, Students, Resources, SPS KL, and Forms. The main content area is titled "Thesis Formatting 2018" and contains a "THESIS MANUAL" section with a list of documents, including "Thesis Manual (2018) - (update on 07/08/2019)".



# FINANCIAL AID SCHEMES FOR GRADUATE STUDENTS

IN AND AROUND UTM..



SCHOLARSHIPS



# UTM SCHOLARSHIP

## UTM Zamalah

- For Malaysian only.
- Full time PHD student.
- Unemployed and not receiving other scholarship.
- Not more than 35 years old.
- Sponsorship of tuition fees and monthly allowances - RM1,500.00.

## International Doctoral Fellowship (IDF)

- For International students.
- Full time PHD student.
- Unemployed and not receiving other scholarship.
- Exemption of tuition fee of RM3,000.00.

## Skim Pembantu Siswazah (Graduate Assistantship) - GRA

- For Malaysian only
- Full time PHD and Master (Research) new student only
- RM600/month for a period of 4 months.
- To apply, please go to URL : [pgs.utm.my/OpenBiasiswa](https://pgs.utm.my/OpenBiasiswa)

## UTM National Postgraduate Fund (NPF)

- For Malaysian only.
- Full time PHD and Master (Research/Mixed Mode/Taught Course) student
- Unemployed and not receiving other scholarship.
- Exemption of tuition fee of RM1,000.00.

# PUBLICATION INCENTIVE



An incentive will be given according to journal ranking for every published paper:



Q1	Q2	Q3	Q4
RM 500.00	RM 400.00	RM 300.00	RM 200.00

**Criteria**

- Applicant must be first student author and supervisor(s) must be one of the authors.
- Students are registered as h. / aster by \research on full time/part time basis.
- Published paper must have volume no. and page no.

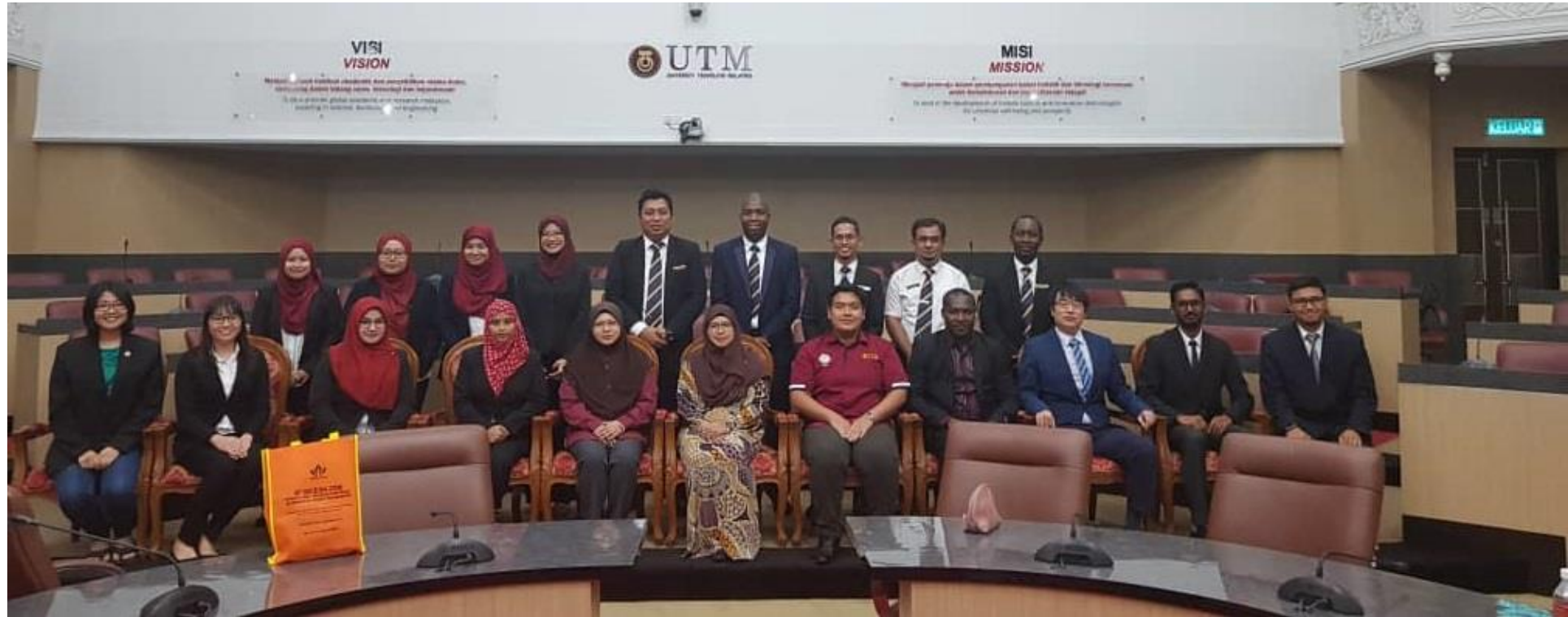


# POSTGRADUATE STUDENT SOCIETY UTM (PGSS-UTM)

**motto**

FROM STUDENT TO  
STUDENT

# UTM POST GRADUATE SOCIETY 2019/2020



The **Post-Graduate Student Society UTM (PGSS UTM)** is a representative society which is concerned with all the interests of postgraduate students at Universiti Teknologi Malaysia.





**PRESIDENT**

MUHAMMAD HARIZ ASRAF BIN HASSAN (FS)



**VICE PRESIDENT (JB)**

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SAIDATUL SOPHIA BINTI MD SHA'RANI (MJIIT)



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**ACADEMIC & LEADERSHIP**

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**CORPORATE & INTERNATIONAL AFFAIRS**

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SARAVANAND DHARMALINGAM (FTIR)



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HENG WEI WEI (SKE)

**SPORTS & CULTURAL INTELLECT**

HANAFI BIN AB HARIS (FABU)



**SOCIAL INTEGRATION**

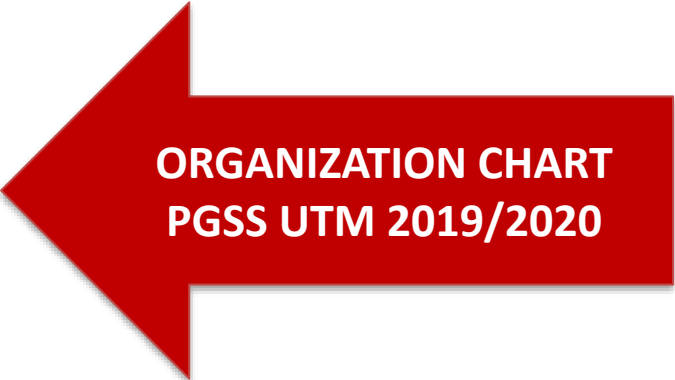
SOFIAZANTI BINTI SALEH (FSSHJB)



JAMEELA HANOON UMARLEBBE (FSSHKL)

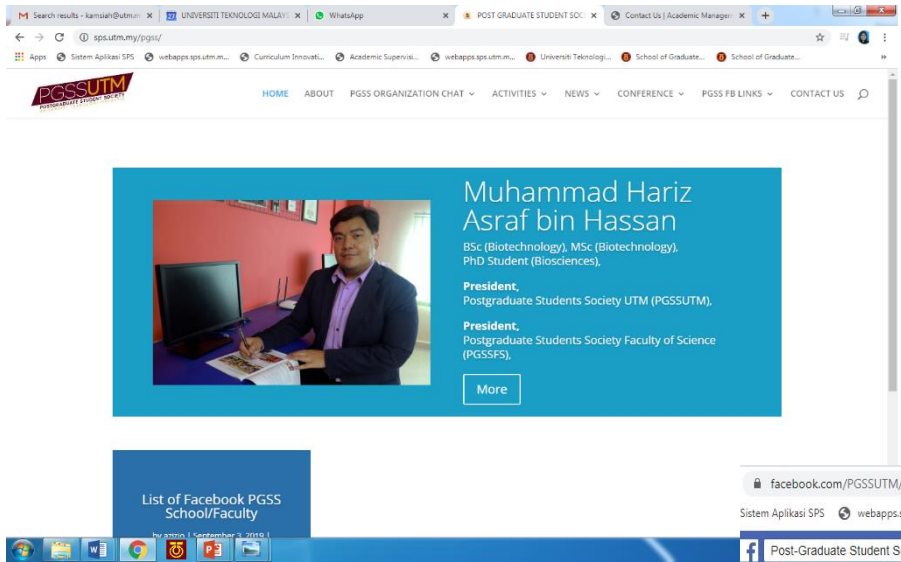


SYAHRIR BIN RAHMAN (AHIBSJB)



**ORGANIZATION CHART  
PGSS UTM 2019/2020**

# PGSS UTM WEBSITE & FACEBOOK



<https://sps.utm.my/pgss/>

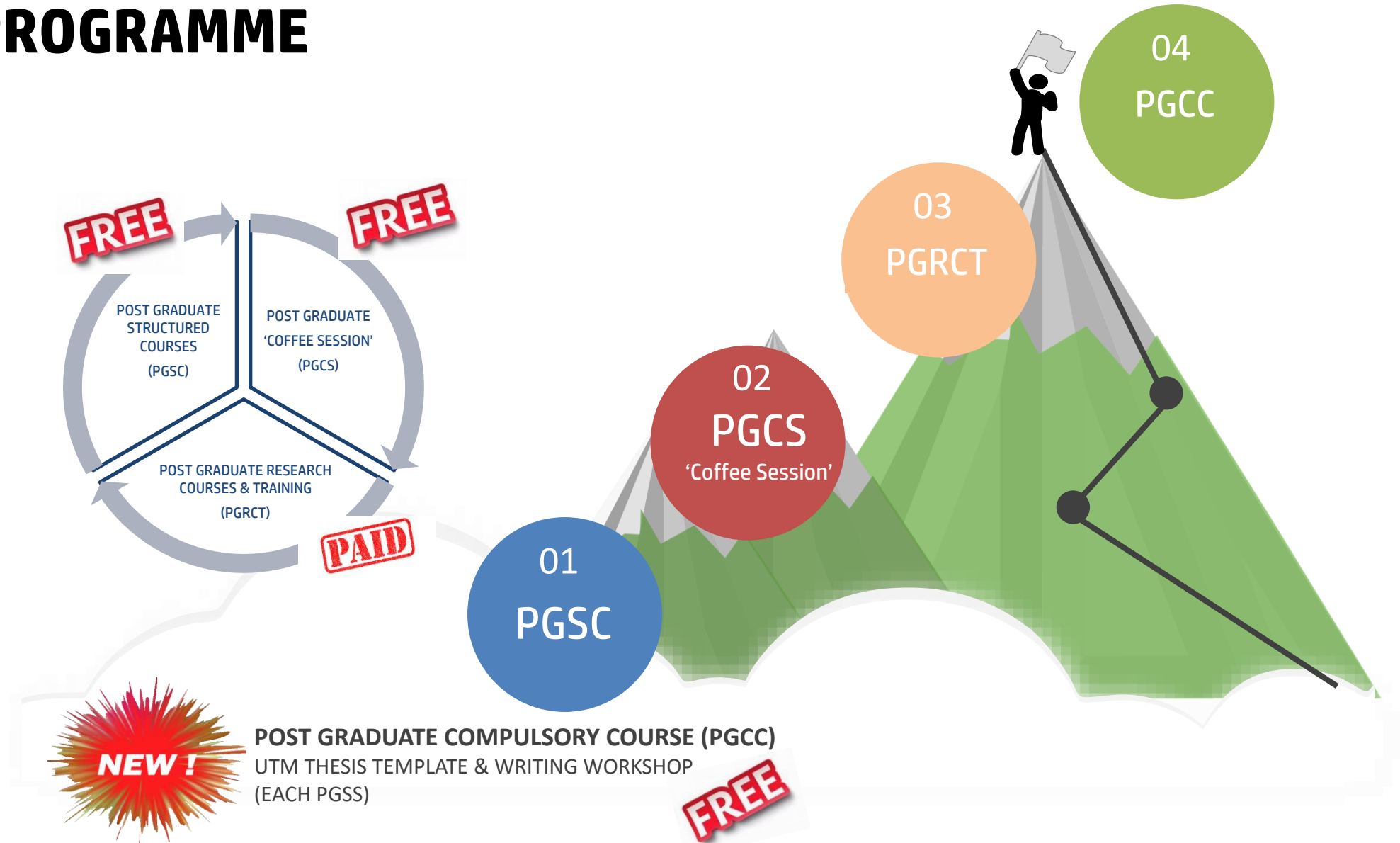


<https://www.facebook.com/PGSSUTM/>

# PGSS ACTIVITIES PLAN (2019/2020)



# STUDENT'S SUPPORT PROGRAMME





# Structured COURSES



Three structured courses  
for 1<sup>st</sup> year students

Three structured courses  
for 2<sup>nd</sup> year students

Three structured courses  
For 3<sup>rd</sup> year students

To assist your research,  
students are highly  
recommended to join the  
designated structured  
course for each faculty.



# PGSS PREVIOUS ACTIVITIES

## 7<sup>th</sup> IGCESH 2018

2018





## 7<sup>th</sup> IGCESH ACHIEVEMENT !

### IGCESH2018 Statistics

SUBMITTED FULL PAPER = 213 Submission

Faculty	Submitted No.	Faculty	Submitted No.
FAB	20	FKM	9
FBME	20	FM	8
FC	10	FP	10
FCEE	42	FS	32
FGHT	21	FTI	3
FKA	10	IBS	2
FKE	14	RAZAK	6
MJIIT	5	<b>TOTAL</b>	<b>213</b>

**2018**

TOTAL NUMBER OF JOURNALS= 6 JOURNALS


JOURNAL	RELATED FACULTY	REVIEWER SELECTION
INTERNATIONAL JOURNAL OF AUTOMOTIVE AND MECHANICAL ENGINEERING (IJAME)	FKE & FKM	IJAME Reviewer
INTERNATIONAL JOURNAL OF BUILT ENVIRONMENT AND SUSTAINABILITY (IJBES)	FAB & FGHT	IGCESH Reviewer
MALAYSIAN JOURNAL OF FUNDAMENTAL AND APPLIED SCIENCES (MJFAS)	FBME, FCEE, FS & RAZAK	IGCESH Reviewer
MALAYSIAN JOURNAL OF INDUSTRIAL AND APPLIED MATHEMATICS (MATEMATIKA)	FS (MATH)	MATEMATIKA Reviewer
INTERNATIONAL JOURNAL OF INTEGRATED ENGINEERING (IJIE)	FC, FKA, FKE & MJIIT	IJIE Reviewer
JURNAL KEMANUSIAAN	FM, FTI, FP & IBS	IGCESH Reviewer

### IGCESH Journals Statistics

JOURNAL NAMES	NUMBER OF SUBMISSION	ACCEPTED TO BE PROCESSED	ACCEPTED PAPER	NOT ACCEPTED
IJAME	11	10	N/A	N/A
IJBES	40	40	20	20
IJIE	37	30	10	27
MATEMATIKA	11	11	N/A	N/A
MJFAS	89	25	25	64
KEMANUSIAAN	25	20	20	5
<b>TOTAL</b>	<b>213</b>	<b>156</b>	<b>75 + N/A</b>	<b>116+N/A</b>

N/A: Not Applicable as the acceptance is based on the journal editors





**RWC**

RESEARCH WEEK CARNIVAL 2019

**18-21<sup>th</sup> March 2019**

**@ F54, SPS, UTM**

**RESEARCH WEEK CARNIVAL (2019)**



153

3MT BI PARTICIPANTS

83

3MT BM PARTICIPANTS

72

PARTICIPANTS

Graduate Research Exhibition Competition



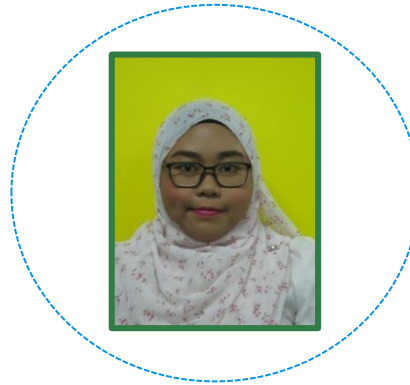


# 3MT COMPETITION NATIONAL LEVEL (2019)

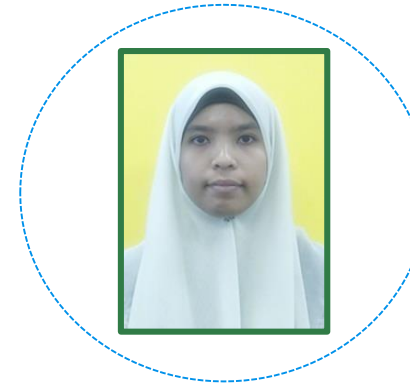
## PARTICIPANTS

### UTM PHD STUDENT BAGGED SECOND RUNNER UP AT THE 3 MINUTE THESIS COMPETITION (3MT®)

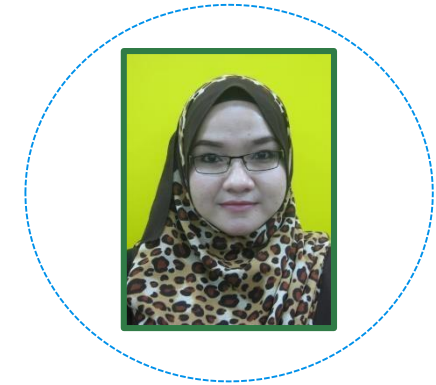
Posted by Nurhasmiza Szalili | Jul 18, 2019



Syarifah Nazirah  
Wan Ikhsan  
(Kejuruteraan)



Eleen Dayana Md.  
Isa  
(Sains & Teknologi)



Sofizianti Saleh  
(Sains Sosial)



UPSI Tanjung Malim, 25 June 2019-

Through her research entitled 'Photocatalyst - Future Proofing Water Treatment', Eleen Dayana Mohamed Isa, a PhD student from the Malaysia Japanese Institute of Technology (MJIT), UTM Kuala Lumpur campus brought back RM700 after being announced as the second runner up for the Science & Technology category. Our students Syarifah Nazirah Wan Ikhsan and Sofizianti Saleh from UTM Johor Bahru campus participated in the semi-final but only Syarifah Nazirah Wan Ikhsan was selected to be in the final round.

## COACHES



Dr. Jaysuman  
Pusppanathan



Dr. Nor Ain Husein

# FAMELAB MALAYSIA (2019)



**TOP 12 FINALISTS IN FAMELAB MALAYSIA (2019)**





A photograph of a university entrance with a road leading to a building, overlaid with a quote. The quote is in white, bold, sans-serif font. The background shows a paved road with a car, green trees, and a building with a sign that says 'UNIVERSITI TEKNOLOGI MALAYSIA'.

“  
DO SOMETHING  
TODAY  
THAT YOUR  
FUTURE  
SELF WILL  
THANK YOU FOR

*thank  
you*