

UTM Hardship fund

Application form

Applicants must be an active student of Universiti Teknologi Malaysia

What can the Fund pay for

- i. Provide emergency payments to meet illness which not being covered or fully covered by insurance **subjected to approval by the Hardship Fund Committee**
- ii. The incident happens in current semester and Malaysia. Not home country
- iii. The Fund cannot be used to meet the cost of tuition fees.

Eligibility criteria

- I. Applicants must be a UTM student with an active status and valid student pass
- II. Applicants must have completed a minimum of one semester of their current programme at UTM.

How to Make an Application

- i. The completed application form should be returned to Student Experience Unit.
- ii. You need to provide supporting evidences/ document
- iii. Fund will be made in a single payment.
- iv. **Applications can only be made once for the same illness throughout the period of study.**
- v. **Any appeal of the unsuccessful application will not be entertained.**

Guidance on making an application

- ✓ Please ensure you provide all relevant documents with your application. We will not process your form that is not fully completed.
- ✓ Applicants should download and print the application form, complete it and return it with all evidences/ supporting documents to the Student Experience Unit. You will then be contacted within 30 working days for the application result
- ✓ **An application does not guarantee the fund.**
- ✓ Funds are limited.
- ✓ You will be notified by e-mail of the outcome of this application.
- ✓ Unsuccessful applications cannot be appealed.

Evidence and supporting documents required

- ✓ Please ensure that you include all evidence/ supporting documents relevant within the application form

2. FINANCIAL HARDSHIP

Please explain the reason for your application.

Please state the amount of assistance requested

STUDENT'S DECLARATION

I certify that all the information given on this form is correct. I give permission for enquiries to be made of the relevant authorities to substantiate the information provided.

I undertake to notify any changes in my circumstances immediately.

I understand that giving false information or failing to disclose all relevant information may lead to rejection of my application and render me liable to disciplinary action by Universiti Teknologi Malaysia

Name :

Date :