Briefing on

ICT Regulations and Services
BRIEFING CONTENTS

✓ INTRODUCTION
✓ OBJECTIVE
✓ ICT SERVICES FOR STUDENTS
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INTRODUCTION

Website  http://cict.utm.my/kl
The Centre for Information and Communication Technology (CICT) is responsible for ensuring that staffs and students have access to teaching, learning and research resources by:

- Providing the University's IT infrastructure;
- Acquiring, developing and supporting new and emerging technologies and systems;
- Providing access to digital resources across the University's campuses.
OUR OBJECTIVES

- To increase the adoption of Information Technology in all University activities
- To provide guaranteed ICT infrastructure and facilities
- To become a Reference Center in ICT Services in the University
- To become the Center of Software and Application development in the University
- To explore new technologies in ICT services and implementation
- To increase ICT competencies of the University’s community
OUR FUNCTION

CICT is a support unit that offers and delivers ICT services for the university (staffs and students) especially in ICT infrastructure, system development and academic/administrative activities.
Student ICT Service Centre

**PPICTP** (One stop centre for ICT Services)
- Computer labs (40 pc including 10 Macintosh)
- Discussion area
- Wireless Hotspot zone
- Printing, scanning and CD/DVD burning

**Library (PSZ)**
- Computer Labs (150 pc using Windows 7)

**AduIT Counter**
- Centre for any enquiries about ICT in UTM
ACADEMIC COMPUTING ID

http://acid.utm.my

Remember:

ACID will only be available one day after the Programme Registration of your Faculty
The Process Flow

STUDENT Register

*After 24 hours, http://acid.utm.my/

Faculty

Applications / Facilities

utmonline.utm.my

ACID
acid@utm.my

Check ACID

And

Change Password

VPN

WiFi

UTMOTION

UTMSHARE

MAIL

Office 365

e-LEARNING

School of Graduate Studies

SPS

WWW.UTM.MY

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** Use ACID account for login **
WIFI HOTSPOT @ each floor KSJ
(Discussion Room / “Pusat Sumber” area)
Virtual Private Network

To access UTM intranet services from outside UTM campus

http://vpn.utm.my/acid

** Use ACID account for login **

Welcome to the

Universiti Teknologi Malaysia VPN Service

Username
Password

Please use your ACID (Academic Computing ID) account for your secure session.
To check your ACID account, click here.

Problem with VPN connection?
Use the alternative link https://vpn2.utm.my/acid
What is Office365?
Office 365 offers free email, instant messaging, group video and voice chat, and online document viewing and editing.

http://mail.live.utm.my
** Use ACID account for first time login **

Office365 features

<table>
<thead>
<tr>
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<th>Office 365 for education</th>
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<tbody>
<tr>
<td>Email and Calendars</td>
<td>Cloud-based email and calendars, 25 GB storage per student</td>
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<tr>
<td>Team Sites</td>
<td>SharePoint Online; Share files and documents with classmates.</td>
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<tr>
<td>Instant messaging</td>
<td>Lync Online</td>
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<tr>
<td>Office Webapps</td>
<td>Create and edit Word, Excel, PowerPoint and OneNote documents using your favorite web browser</td>
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**Use ACID account for login**

http://elearning.utm.my  (For Postgrade & Undergraduate Degree Students)
http://elearning.kl.utm.my  (For Undergraduate Diploma Students only)
**For login please fill in eHelp Desk Form from the myline front page**
Aware:

Change of passport:

If your passport number is changed during the course of your study, please inform the School of Graduates Studies (SPS) or International Student Centre, immediately.

Otherwise your record including the examination results, will not tally.

https://aimsweb.utm.my

** Use ACID account for login **
E-PPP

** Use ACID account for login **
ICT SOCIAL SERVICES

** Use ACID account for login **

http://utmotion.utm.my

Users
All UTM staffs and students
URL
http://utmotion.utm.my

www.utm.my

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Benefits:

• Hard Disk on the Web

• Every student eligible for 7.5GB of storage

https://utmshare.utm.my

** Use ACID account for login **
1. Dreamspark Premium

   - 300 Software, free download yearly renewable license for UTM

   - https://www.dreamspark.com

All you need is a UTM OFFICE 365 email account

** Username & password for login in dreamspark website will be given in your mailbox (from administrator)
cyberubp.utm.my
An internal web portal hosting academic software like Matlab, SPSS and EndNote.

** Use ACID account for login **
Autodesk

- All Autodesk products (AutoCAD etc) yearly renewable license
- Registration at http://students.autodesk.com
ICT Policy

Guidelines:

- Internet Application Policy
- E-mail Application Policy
- Website Contents and Publishing Policy
- Computer Distribution Policy (staff)
- Student Computer Lab Policy
  - Operating Hours, Booking, Attire Code, Cleanliness
- ICT Security Policy
- Computer Equipment Loan Policy
- Disposing of Computer Equipment Policy

** Download UTM ICT Policy at [http://cict.utm.my/kl](http://cict.utm.my/kl)
Internet Policy

- Your password (ACID) is your responsibility.
- Your PC/devices must be free of spywares, adwares, viruses and worms before connecting to the UTM networks.
- Commercial use of UTM networks is prohibited.
- Dissemination and access to pornographic and political materials are strictly prohibited.
- Hacking, network scanning, phishing and data decrypting activities are prohibited at all cost.
- Use of pirated softwares are prohibited.
- Use of gambling apps, gator, hotbar, searchbar, and cracked games on UTM owned computers are prohibited.
Email Policy

- You are responsible for your email account and password
- Slanders, fouls language, sexually explicit words are not to be used in email at all time
- Personal use of email is allowed but its use for commercial activities is strictly prohibited
- Dissemination of prohibited materials through email attachment is not allowed
- Encryption is required for sending confidential materials
- Spamming and phishing activities are strictly prohibited
- Use of email account by a third party is prohibited
**This slide presentation can be download at :**  
http://cict.utm.my/kl (under download menu)

**AduIT Counter**  
Phone : 03-2615 4440  
Email : cictcareline@ic.utm.my

**Call during office hour**  
Monday - Friday  
8.00 am - 4.45 pm

Lunch break  
Monday – Thursday : 1.00 – 2.00 pm  
Friday : 12.30 – 2.45 pm
Thank you for your Attention

WELCOME TO UTM